



# Creating Opportunities. Changing Lives.

August 2017

## Expenses for Curriculum Programs at Randolph Community College

### Tuition & Fees for Semester Hours

Please note: The North Carolina General Assembly sets tuition rates for in-state and out-of-state residents. They are subject to change by the General Assembly without notice. Fees are established by state legislative action and/or State Board action and/or RCC Board action and are subject to change. In addition to direct expenses addressed here, students should consider additional expenses of transportation, off-campus room and board, and personal expenses.

#### In-State Tuition

1 through 15                \$76.00/Credit Hour  
16 and up                    \$1,216.00/Semester

#### Out-of-State Tuition

1 through 15                \$268.00/Credit Hour  
16 and up                    \$4,228.00/Semester

**Activity Fee:** \$1.75 per credit hour (\$28 maximum per semester). Activity fees for the summer session will be one-half the normal charge, up to 12 credit hours (\$9 maximum).

**Technology Fee:** \$1 per credit hour (\$16 maximum per semester); **Lab Fees:** Dependent on course(s).

**Parking Fee:** \$5 per semester.

**Graduation Fee:** \$5 per semester.

### Books & Supplies

The cost for books and supplies will vary according to programs. Costs listed are estimated averages per year.

Program	Estimated Annual Books & Supplies Cost	Program	Estimated Annual Books & Supplies Cost
Accounting (Diploma, \$2,000; Certificate, \$650)	\$1,700	+Funeral Service Education (Collaborative Program)	\$700
*Advertising & Graphic Design	\$1,500	Healthcare Management Technology (Certificate, \$600)	\$1,600
Associate Degree Nursing	\$3,900	Human Services Technology	\$1,800
Associate in Arts (College Transfer)	\$1,200	Human Services Technology/Substance Abuse Concentration	\$1,850
Associate in General Education	\$650	Information Technology (Certificate, \$905)	\$1,835
Associate in Science (College Transfer)	\$1,300	*Interior Design	\$1,500
*Automotive Systems Technology	\$2,000	Manicuring/Nail Technology	\$370 + uniforms
*Business Administration (Diploma, \$1,700; Certificate, \$850)	\$1,700	Manufacturing Technology	N/A
Business Administration: Human Resource Management	\$1,650	*Mechatronics Engineering Technology	\$2,500
Collision Repair & Refinishing Technology (Diploma, \$1,830; Certificate, \$560)	\$1,994	Medical Assisting	\$1,740
*Computer-Integrated Machining	\$1,500	Medical Office Administration (Certificate, \$600)	\$1,600
*Cosmetology	\$1,391 +uniforms	Photographic Technology	\$825-\$1,800 + approved digital camera system
Cosmetology Instructor	\$600 + uniforms	+Physical Therapist Assistant 1+1 (Collaborative Program)	\$300
*Criminal Justice Technology	\$1,400	Radiography	\$1,900 + uniforms
*Early Childhood Education	\$1,300	*Welding Technology	\$1,200
*Electrical Systems Technology	\$2,500		

**\*Books and supply costs for certificate options in these programs will average \$500-\$800 per year.**

+This program is offered in conjunction with another community college.



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## Institutional Refund Policy Curriculum

A 75 percent tuition refund may be made upon the request of the student if the student officially withdraws from the class prior to or on the official 10 percent point of the semester. Activity fees are nonrefundable except when a course fails to materialize. The student should initiate the withdrawal process by contacting their faculty advisor. A student may receive a full refund if he/she officially withdraws from a class before the first day of classes for the semester or if a class is cancelled by the College. No refunds will be made after the 10 percent point, even though the student may not have attended classes up to that point.

**Exception:** A statutory refund calculation is required if the student received student financial aid funds and the student withdrew on or before the 60 percent point of the enrollment period for which he/she was charged.

## Programs at Randolph Community College

**Accounting** places emphasis on accounting principles, theories, and practices and includes study in business law, finance, management, and economics. *Associate Degree, Diploma, and Certificate (day, evening/online/hybrid).*

**Advertising & Graphic Design** trains students in the development of concept and design for promotional materials such as newspaper and magazine advertisements, posters, folders, letterheads, corporate symbols, brochures, booklets, preparation of art for printing, lettering and typography, and electronic media. *Associate Degree (day, evening/online/hybrid) and Certificate (day and evening).*

**Associate Degree Nursing** provides the knowledge and skills necessary to provide nursing care to clients and groups of clients throughout the life span in a variety of settings. *Associate Degree (day).*

**Associate in Arts (College Transfer)** is designed for students who plan to complete a baccalaureate degree at a four-year college or university and wish to attend RCC for their freshman and sophomore years. *Associate Degree (day, evening, and online).*

**Associate in General Education** is designed for individuals wishing to broaden their education, with emphasis on personal interest, growth and development. The two-year General Education program provides students opportunities to study English, literature, fine arts, philosophy, social science, science and mathematics at the college level. All courses in the program are college-level courses. Many of the courses are equivalent to college transfer courses; however, the program is not principally designed for college transfer. *Associate Degree (day, evening and online).*

**Associate in Science (College Transfer)** is designed for students who plan to complete a Bachelor of Science degree at a four-year college or university and wish to attend RCC for their freshman and sophomore years. *Associate Degree (day, evening, and online).*

**Automotive Systems Technology** is designed to meet the need for preparing highly trained technicians to service and repair automobiles and light trucks with highly technical electrical, electronics, and emission control systems. *Associate Degree, Diploma, and Certificate (day, evening/online/hybrid).*

**Business Administration** provides a broad education in business concepts such as accounting, business law, economics, management, marketing, and related skills in computer applications, communications, team building, and decision making. *Associate Degree, Diploma, and Certificate; Marketing Certificate (day, evening/online/hybrid).*

**Business Administration: Human Resources Management** is designed to meet the demands of business and service agencies. The objective is the development of generalists and specialists in the administration, training, and management of human resources. *Associate Degree (day, evening/online/hybrid).*

**Central Sterile Processing** is designed to prepare individuals for the field of Sterile Processing and Central Service Supply. *Certificate (day, evening/online/hybrid).*

**Collision Repair and Refinishing Technology** prepares individuals to become qualified technicians who possess the diverse skills required to perform quality repairs and proper refinishing techniques on automobile bodies and to diagnose and repair mechanical and electrical systems. *Associate Degree, Diploma, and Certificate (day, evening/online/hybrid).*

**Computer-Integrated Machining** prepares students with the analytical, creative and innovative skills necessary to take a production idea from an initial concept through design, development and production, resulting in a finished product. *Associate Degree, Diploma, and Certificate (day and evening).*

**Cosmetology** is designed to provide knowledge, principles, and hands-on fundamentals associated with the cosmetology industry. *Associate Degree, Diploma, and Certificate (day).*

**Cosmetology Instructor** provides a course of study for learning the skills needed to teach the theory and practice of cosmetology as required by the North Carolina Board of Cosmetic Arts. *Certificate (day).*

**Criminal Justice Technology** is designed to provide knowledge of criminal justice systems and operations with emphasis on criminology, juvenile justice, criminal and constitutional law, investigative principles, ethics, and community relations. *Associate Degree, Diploma, and Certificate (day, evening and online).*



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**Early Childhood Education** prepares individuals to work with children from infancy through middle childhood in diverse learning environments. *Associate Degree, Diploma, and Certificate; Infant/Toddler Care Certificate; Early Childhood Administration Certificate (day, evening and online).*

**Electrical Systems Technology** prepares individuals with entry-level technical positions requiring a fundamental knowledge of electrical/electronic circuits and systems. *Associate Degree, Diploma, and Certificate (day and evening).*

**Funeral Service Education** (collaborative program with Fayetteville Technical Community College) provides students with the opportunity to become proficient in basic funeral service skills. In addition to the general education courses offered in the curriculum, technical courses such as human anatomy, embalming theory and practice, embalming chemistry, restorative arts, funeral law, and funeral home operations are taught. *Associate Degree and Diploma (day, evening/online/hybrid).*

**Health Care Technology** prepares multi-skilled health care personnel to perform a variety of assistive skills which cross several traditional health care disciplines. *Certificate (day, evening/online/hybrid).*

**Healthcare Management Technology** prepares students for employment in healthcare business and financial operations. Students will gain a comprehensive understanding of the application of management principles to the healthcare environment. *Associate Degree, Diploma, and Certificate (day, evening/online/hybrid).*

**Human Services Technology** prepares students for entry-level positions in institutions and agencies which provide social, community, and educational services. Along with core courses, students take courses which prepare them for specialization in specific human service areas. *Associate Degree & Certificate (day, evening/online/hybrid)*

**Human Services Technology/Substance Abuse Concentration** prepares students to assist in drug and alcohol counseling, prevention-oriented educational activities, rehabilitation with recovering clients, managing community-based programs, counseling in residential facilities, and pursuit of four-year degrees. *Associate Degree (day, evening/online/hybrid)*

**Information Technology** prepares graduates for employment in the technology sector as designers, testers, support technicians, system administrators, developers, or programmers who use computer software and/or hardware to design, process, implement and manage information systems in specialties such as database services, security, business intelligence, healthcare informatics and others depending on the technical path selected within this curriculum. Pathways include IT Support Specialist and Network & Cyber Security Specialist. *Associate Degree & Certificate (day, evening/online/hybrid).*

**Interior Design** covers residential and nonresidential interior design, architectural drafting, computer-aided design, and universal design. *Associate Degree and Certificate (day and online/hybrid).*

**Manicuring/Nail Technology** provides competency-based knowledge, scientific/artistic principles, and hands-on fundamentals associated with the nail technology industry. The curriculum provides a simulated salon environment which enables students to develop manipulative skills. *Certificate (day).*

**Manufacturing Technology** is designed to prepare students through the study and application of the principles for developing, implementing and improving integrated systems involving people, materials, equipment and information as leaders in an industrial or manufacturing setting. This program is offered as a part of the Apprenticeship Randolph initiative with area high schools and local manufacturing industries. *Associate Degree & Certificate (day and evening).*

**Mechatronics Engineering Technology** is designed to prepare students to use basic engineering principles and technical skills in developing and testing automated, servomechanical, and other electromechanical systems through the study and application of principles from mathematics, natural sciences, and technology and applied processes based on these subjects. *Associate Degree, Diploma, and Certificate (day and evening).*

**Medical Assisting** prepares multi-skilled health care professionals qualified to perform administrative, clinical, and laboratory procedures. This program is offered at the Archdale Center. *Associate Degree (day).*

**Medical Office Administration** prepares individuals for employment in medical and other health-care related offices. *Associate Degree, Diploma, and Certificate (day, evening/online/hybrid).*

**Photographic Technology** offers students a choice of one concentration out of three - Commercial Photography, Photojournalism, and Portrait Studio Management. *Associate Degree (day).*

**Physical Therapist Assistant 1+1** (collaborative program with Guilford Technical Community College) prepares graduates to work in direct patient care settings under the supervision of physical therapists. *Associate Degree (day and evening).*

**Radiography** prepares the graduate to be a radiographer, a skilled health care professional who uses radiation to produce images of the human body. *Associate Degree (day).*

**Welding Technology** provides students with a sound understanding of the science, technology, and applications essential for successful employment in the welding and metal industry. This program is offered at the Archdale Center. *Diploma (day) and Certificate (evening).*