

1. Go to RCC's Website

- Visit: <https://www.randolph.edu>
- Click on the blue **"Apply Now"** button on the homepage.

2. Choose "Traditional Student"

- Click the plus sign beside **"Do you want a degree, diploma, or certificate?"**
- Then click the blue button that says **"Traditional Student."**
- You'll be redirected to the CFNC (College Foundation of North Carolina) website.

3. Log into CFNC

- Use your existing CFNC username and password.
- If you forgot them, use the **"Forgot Username"** or **"Forgot Password"** links.
- **IMPORTANT:** Don't create a new account if you already have one! If you are locked out or unsure, contact CFNC support to avoid duplicate accounts.

4. Complete the CFNC Application

- Answer the personal questions carefully.
- Near the end, you'll be asked for your Residency Certification Number (RCN).

5. Get Your RCN (Residency Certification Number)

- Click the link provided in the application (it will take you to ncresidency.org).
- Log in and check your profile. Make sure your:
 - Social Security Number
 - Citizenship status
 - Address
 - Other personal informationare all correct and up to date.
- Then click **"Complete Residency"** and answer all questions carefully.
- Once done, you'll get your RCN number.
- Return to CFNC and enter that number into your application.

6. Submit the Application

- After adding your RCN, submit your application.
- You're almost there!

7. Send Your Transcripts

- Official high school transcript (from your high school).
- College transcript (if you earned college credits).
- You can ask your school to send them electronically (**rccreg@randolph.edu**) or mail them directly to RCC.

8. Wait for Acceptance

- Once RCC receives everything, you'll get:
 - An email
 - And a letter by mail saying you've been accepted!

9. Meet with a Counselor

- After acceptance, schedule a time to meet with an academic counselor.
- You'll go over your class schedule and talk about your goals.

NEED HELP?

If you get stuck at any point, contact:

RCC Admissions Office

- Phone: (336) 633-0200
- Email: rccreg@randolph.edu