

RANDOLPH COMMUNITY COLLEGE

\_\_\_\_\_  
Name of Committee

RECORD OF MEETINGS

Members Present:

Others Present:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date of Meeting: \_\_\_\_\_

Time: Beginning \_\_\_\_\_ Adjournment \_\_\_\_\_

Topics Discussed and Action Taken:

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Minutes Recorded by