



# OFFICE OF STUDENT SUCCESS

629 Industrial Park Avenue • Asheboro, NC 27205 • [www.randolph.edu/successcenter/](http://www.randolph.edu/successcenter/)  
Phone: (336) 633-0200

*Creating Opportunities. Changing Lives.*

## CONFIDENTIAL TITLE IX DISCRIMINATION/HARASSMENT COMPLAINT FORM

To file a complaint, you should complete this form and submit to the Randolph Community College (RCC) Title IX Coordinator, located in the Student Services/Welcome Center of the Asheboro campus. The form may be submitted by mail, email, or in-person. If you are unable, for any reason, to complete this form and would like to make a verbal complaint, please contact the Title IX Coordinator to schedule an appointment time to meet.

**Tammy Cheek, Student Services Counselor/Title IX Coordinator**  
629 Industrial Park Ave. Asheboro, NC 27205  
(336) 633-0246  
[twcheek@randolph.edu](mailto:twcheek@randolph.edu)

Adhering to confidentiality is extremely important at RCC. RCC will take all necessary steps to protect the identity of the complainant. There may be some incidents or information that cannot be kept confidential. Those reporting may identify themselves or remain anonymous, to the extent allowed by law and policy. Any identification provided will remain confidential and will be used only by security officials for follow-up, if necessary. Those choosing to leave an anonymous report should include as much detail as possible to make sure officials can proceed with an investigation.

Harassment is defined as conduct and/or verbal action which is sufficiently severe, persistent or pervasive to limit either an individual's ability to participate in or benefit from the educational program, or to create a hostile or abusive environment for students, faculty or staff. Harassment includes but is not limited to incitement of or threat of violence; epithets referring to race, gender, disability, age, national origin, religion or sexual orientation; and/or physical conduct by an employee, student, or third party which is unwelcome, hostile, or intimidating. Harassment also includes other forms of conduct and/or verbal actions that are derogatory, hostile, intimidating, threatening, and "Bullying," humiliating or violent. Any form of harassment is a violation of RCC Sexual Harassment Policy, the Student Code of Conduct and The College Non-Discrimination Policy.

**Reported By:** \_\_\_\_\_ **Date and Time Reported:** \_\_\_/\_\_\_/\_\_\_ a.m. / p.m.

**Complainant Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_/\_\_\_/\_\_\_

**Phone ( )** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Date and Time of Incident:** \_\_\_/\_\_\_/\_\_\_ a.m. / p.m.

**Alleged Harasser(s) and known contact information:**

**Type of Harassment:** Sexual Harassment/Violence, Race, Gender, Sexual Orientation, Disability, National Origin, Other

**Brief Description of Incident** (Attach additional information if necessary):

**Location where Incident Occurred:** \_\_\_\_\_

**List Names of Any Witnesses to the Incident:** \_\_\_\_\_

**Complainant Signature:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_

**Title IX Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_