

**2025-2026 Request to Access Financial Assistance for Books and Supplies  
Prior to Scheduled Disbursement**

Please use this form to request access to your financial aid for books and supplies prior to scheduled disbursement. **If you are requesting funds to use at an outside entity, provide the total amount, please attach a screenshot of the third party showing the items in your cart.**

**Student Information**Name: \_\_\_\_\_  
Last First Middle Maiden

Current Mailing Address: \_\_\_\_\_

City State Zip  
(Required) Social Security No: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Personal Email: \_\_\_\_\_ RCC Email: \_\_\_\_\_

Amount you are requesting: \$ \_\_\_\_\_

Detailed explanation of how the funds will be used:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check the box for the term you are requesting access to your funds prior our scheduled disbursement:

☐ Fall 2025☐ Spring 2026☐ Summer 2026

**NOTE: This form is only applicable for one term at a time. If you wish to complete this same process in a future term, you must complete a separate form.**

I understand that by submitting this form I am requesting the RCC Office of Financial Assistance and Engagement disburse funds prior to the scheduled disbursement of financial aid for the applicable term.

I understand that any net disbursement check that I was scheduled to receive will be reduced by the amount I am requesting to be released in advance. Furthermore, I understand that net educational charges accrued at RCC once these financial aid funds have been disbursed will be my responsibility if there not enough financial aid funds remaining to cover these charges.

I understand that this notification must be provided to the Office of Financial Assistance and Engagement and that this process will not generate a check immediately as it must be processed and disbursed by the RCC Business Office.

My signature confirms that I have read and understood all instructions and that I have provided accurate, complete, and current information.

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_



**FOR FINANCIAL AID OFFICE USE ONLY**

**FUNDING REQUEST:**

☐ APPROVED    Amount    \$ \_\_\_\_\_

☐ DENIED

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

