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Office of Financial Aid
& Veterans Affairs

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2023-2024 Head of Household Filer Status Verification Form

Head of Household Definition:

You/spouse/your parent may be able to file as head of household if you meet all the following requirements.

- 1. You/your spouse/your parent is unmarried or "considered unmarried" on the last day of the year. See below for definition of "considered unmarried".
2. You/your spouse/your parent paid more than half the cost of keeping up a home for the year.
3. A qualifying person lived with you/your spouse/your parent in the home for more than half the year (except for temporary absences), unless it is your dependent parent, then he or she doesn't have to live with you.

Considered Unmarried:

If someone is married, they can be "considered unmarried" for tax purposes and still file as head of household. Under IRS rules in IRS Publication 17, an individual is "considered unmarried" if that individual meets all the following conditions:

- 1. The tax filer files a separate return;
2. The tax filer paid more than half the costs of "keeping up a home" for the tax year;
3. The tax filer's spouse did not live in the tax filer's home during the last six months of the tax year, except in the case of temporary absences. (See Publication 17, Page 24)
4. The tax filer's home was the main home of his or her child, stepchild, adopted child, or foster child for more than half the tax year; and
5. The tax filer is able to claim an exemption for the child.

Also, you/your spouse/your parent is "considered unmarried" for head of household purposes if the spouse was a nonresident alien at any time during the year and the taxpayer doesn't choose to treat the nonresident spouse as a resident alien.

Certification: I qualify to file as head of household, even though I'm legally married, because:

- My spouse was a nonresident alien during the tax year.
My spouse and I resided at different addresses during the final six months of the tax year and each of us paid more than half the cost of keeping up a home for the tax year.

My address during the tax year: _____

My spouse's address during the tax year: _____

Certifications and Signatures

Each person signing below certifies that all the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student's Name

RCC Student ID or SSN

Student's Signature (Required)

Date

Parent's Signature (Required)

Date