

Constitution of the RCC Theatrical Arts Club

→ Article I: Name

The name of this club shall be the Theatrical Arts Club. Abbreviated as T.A.C.

→ Article II: Purpose

The purpose of the Theatrical Arts Club is to foster a deeper appreciation and understanding of the theatre and art through diverse performances, educational workshops, and community engagement initiatives. We aim to provide members with enriching opportunities to cultivate their talents in acting, directing, playwriting, stagecraft, and other related disciplines. We emphasize creating and expressing the elements of art, encouraging creativity, collaboration, and artistic expression in all forms.

→ Article III: Membership

★ Section 1: Eligibility

Membership is open to all individuals currently attending Randolph Community College (RCC) who are interested in the Theatrical Arts. No prior experience is necessary. Discrimination based on race, color, national origin, religion, sex, age, disability, pregnancy, political affiliation, veteran status, sexual orientation,

gender, gender identity or expression, or any other protected class under applicable law.

★ **Section 2: Rights and Responsibilities**

Members shall have the right to participate in all club activities, vote on club presented matters, and hold office. Members are encouraged to attend meetings regularly and participate actively in events.

→ **Article IV: Meetings**

★ **Section 1: Regular Meetings**

Regular meetings shall be held on a weekly basis during the academic school year.

The specific day and time shall be determined by the Official Leadership Team and communicated to all members in advance.

★ **Section 2: Special Events**

Special events may be called by the Head or by a majority of the Official Leadership Team. Members shall be notified at least five days in advance of any special meeting.

→ **Article V: Attendance Policy**

Purpose:

To ensure active participation and engagement among club members.

1. **Meeting Attendance:**

- Members are encouraged to attend regular meetings, which will be held weekly.
- If a member cannot attend a meeting, they are encouraged to inform the Official Leadership Team.

2. Attendance Tracking:

- A spreadsheet will be maintained to track attendance and must be updated at each regular meeting during the academic year.
- A new attendance spreadsheet must be created at the beginning of each academic year.

3. Consequences of Excessive Absences:

- Members who accumulate more than five consecutive absences may be demoted to visitor status.
- Members who have been demoted may regain full membership by attending eight consecutive meetings.

→ Article VI: Official Leadership Team

★ Section 1: Composition

The Official Leadership Team shall consist of the following:

- Advisor
- Head
- Vice (Head)

- Treasurer/Secretary (Tech)
- Outreach Coordinator (Optional)

★ Section 2: Duties

- **Advisor:** Provides guidance and support to the club, offers advice on decision-making, ensures adherence to school policies, and helps facilitate connections with faculty and external resources.
- **Head:** Presides over meetings, represents the club at official functions, and oversees all activities.
- **Vice Head:** Assists the Head, assumes duties in their absence, keeps minutes of meetings, manages communications, and maintains membership records.
- **Treasurer/Secretary:** Oversees finances, keeps accurate financial records, prepares budgets, and manages fundraising efforts.
- **Outreach Coordinator (optional):** Develops community engagement initiatives and partnerships with local organizations.

★ Section 3: Officer Criteria

To be eligible for an officer position, a member must meet the following criteria:

1. Be an active member of the Theatrical Arts Club.
2. Attend at least 85% of regular meetings during the previous academic year.
3. Demonstrate a commitment to the club's goals and activities.
4. Have a plan to enroll themselves at RCC for the next upcoming full academic year.

5. Be willing to uphold the responsibilities associated with the specific officer position.

★ **Section 4: Selection Process**

1. Interested members will be invited to sign up for officer positions.
2. All candidates will be categorized into a list based on the positions they wish to fill.
3. The Official Leadership Team will review the candidates and their qualifications.
4. The Head and Vice Head will be chosen by the Official Leadership Team from the list of candidates.
5. Other officer positions will be elected by the general membership from the list provided by the Official Leadership Team.

★ **Section 5: Officer Positions**

If any officer position cannot be filled by the prior team's decision, it may remain empty until the next academic year. However, there must always be a Head, a Vice Head, and a Treasurer/secretary Tech for the club to operate effectively.

★ **Section 6: Advisor**

The club shall have a faculty advisor who provides guidance and support for club activities. The advisor shall attend regular meetings and assist in event planning.

★ **Section 7: Elections**

Officers shall be elected annually by a majority vote of the members present at the designated election meeting, which will take place in the spring semester. This voting process must be conducted through a one-time-only Google Form to ensure transparency and accessibility.

→ **Article VII: Committees**

The club may establish committees as needed to focus on specific tasks and initiatives. A committee is a group of members appointed to work collaboratively on a specific project or area of interest, such as production, fundraising, community outreach, or educational workshops. Each committee shall be chaired by a member appointed by the Official Leadership Team, who will coordinate activities and report back to the leadership team on progress and outcomes.

→ **Article VIII: Offerings**

The Theatrical Arts Club shall offer:

- **Workshops:** Regular workshops on various topics, including acting techniques, directing, stagecraft, improvisation, and playwriting. While also offering opportunities for students to showcase and explore creativity.

- **Visual Arts:** Collaborative creative projects, painting, drawing, sculpture, and digital art, providing hands-on experience and skill development. While also offering opportunities for students to showcase and explore creativity.
- **Productions:** (If applicable) Opportunities for members to participate in plays, musicals, and improvisational performances, including open auditions for all members.
- **Community Engagement:** Collaborations with local schools, theaters, other RCC clubs and organizations to promote the arts and provide performance opportunities.
- **Networking Events:** Sessions featuring guest speakers from the theatrical community, including directors, actors, and playwrights.

→ **Article IX: Amendments**

Amendments to this constitution may be proposed by any member and must be submitted in writing to the Official Leadership Team. Proposed amendments shall be discussed in a regular meeting and require a two-thirds majority vote of the members present for adoption. Voting on such an amendment may not occur at the same meeting in which amendments are proposed.

Adopted on: __/__/__

Signatures:

Advisor: _____

Head: _____

Vice Head: _____

Treasurer/Secretary: _____

Outreach Coordinator (Optional): _____