



## Payment Plan

Randolph Community College is pleased to provide students with a Payment Plan. This plan allows you to pay for tuition/fees/books in monthly installments.

### Steps to establish a Payment Plan & How to Make Payments:

1. Complete and return this Payment Plan form in the Business Office *OR* set-up online using Self-Service.
2. Payments can be made within the Business Office, online through Self-Service or over the phone.

### **Please Do Not Fax This Form**

Upcoming Payment Plan Availability:

#### **Spring Semester 2027:**

- October 28, 2026 – January 21, 2027

#### **Summer Session 2027:**

- March 31, 2027 – May 27, 2027

Please note, these dates are tentative and subject to change without notice.

## Payment Due Dates – Fall 2026

### **3 Payments – Starts July 1, 2026**

#### **1<sup>st</sup> Payment (Downpayment) - Due by Tuesday, August 18, 2026\***

Includes 1/2 of your tuition/fees/books plus **\$35.00** non-refundable fee.

**\*Downpayment is due immediately at the time of payment plan setup. Failure to make the downpayment will result in the cancellation of your plan.**

**Last date to accept payment plans for late registrations is Wednesday, August 26, 2026.**

#### **2<sup>nd</sup> Payment – Due Friday, September 25, 2026**

#### **3<sup>rd</sup> (Final) Payment – Due Friday, October 23, 2026**

Includes remainder of your tuition/fees/books balance.

**Failure to submit a payment on time will result in a \$15.00 late fee per number of payments past due.**

**If you have any questions or concerns, please call the Business Office at 336.633.0292.**

## Payment Plan Enrollment Application

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Payment Plan Terms of Agreement

I understand that by entering into this agreement with Randolph Community College, I am committing to pay the required tuition, fees, and book costs in monthly installments. I acknowledge that I am responsible for any remaining balance on my student account after any course drops, adds, or withdrawals are processed.

I further understand that any outstanding balance may prevent me from:

- Registering for future classes,
- Receiving final grades,
- Obtaining official transcripts.

\_\_\_\_\_  
Student Signature (Required):

\_\_\_\_\_  
Date: