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Office of Admissions, Records & Registration

629 Industrial Park Avenue • Asheboro, NC 27205
336-633-0200 • www.randolph.edu

Business Sponsorship Form

North Carolina law provides a special benefit to employers choosing to pay to the college the full cost of an eligible employee’s community college tuition. Even when the student/employee does not meet the requirements for in-state tuition, the employer pays the tuition at the in-state rate. The law requires the student/employee to work at the employer’s North Carolina business location. The burden is on the employee/student to establish that the business is a North Carolina business.

PART I: To Be Completed by the Student/Employee

RCC Student ID #: _____ Date of Birth: _____

Student’s Full Name: _____

Phone #: _____

Sponsorship Year and Term: _____ (examples: 2023 Spring, 2023 Summer, 2023 Fall)

To be considered for the business sponsor exception, **EACH SEMESTER**, no later than the end of late registration, the student/employee must submit their Business Sponsorship Form from their **North Carolina employer**. For dates, please refer to the online academic calendar on RCC’s website at www.randolph.edu. For assistance, please visit the Welcome Center or call 336-633-0200.

This form should be sent to the attention of Deanna Schrader, Assistant Director of Admissions, Records and Registration, and/or turned in at the Welcome Center at the Asheboro Campus. Once received and processed then the student requesting Business Sponsorship will be sent an email, to their **RCC email account**, notifying of approval or any next steps. **Please be sure to check your RCC email account regularly.**

I understand the above procedures and confirm that I am an employee of the business indicated in **Part II** of this form, who agrees to pay my tuition and fees by the published deadline. If the business does not make full payment by the deadline, I understand that I am responsible for all charges at the Out-of-State rate, or will be dropped for non-payment. Further, I understand that this form must be submitted each semester.

Student’s
Signature: _____

Date: ____/____/____



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Part II: To Be Completed by Employer (Business/Company Sponsoring)

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I have reviewed the above statement regarding business sponsorship, and I am confirming this student/employee is my current employee. Further, I agree to make full payment of tuition and fees for the term indicated and understand this form must be submitted each semester.

Employer, Full Name: _____

Employer Title: _____

Business/Company Name: _____

Address: _____

Phone #: _____

Sponsorship Year and Term: _____ (examples: 2023 Spring, 2023 Summer, 2023 Fall)

Employer’s Signature: _____ **Date:** ____/____/____

Business Sponsorship Payment

Prior to the published tuition due-date the student/employee will be responsible for notifying their employer that they were approved for Business Sponsorship and the amount of the in-state tuition. The Business Sponsor will then be responsible for payment of the tuition to Randolph Community College by the published deadline. If payment is not received by the deadline, the classes will be removed from the student’s schedule (PURGED).

PART III: To Be Completed by the Director of Admissions, Records and Registration (Registrar) or Designee.

Student (DOES MEET/DOES NOT MEET) criteria for Business Sponsorship.

Signature: _____ **Date:** ____/____/____