RANDOLPH
COMMUNITY COLLEGE

RADIOGRAPHY

Information Packet

For application period:

Fall 2025 - June 2026

RANDOLPH COMMUNITY • COLLEGE

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Letter from Department Head

Dear Prospective Student,

Thank you for your interest in the Radiography program at Randolph Community College. The Associate Degree for Radiography is a competitive, limited enrollment program. Admission to the program is selective based off clinical availability. Perspective students must complete a series of steps in addition to the college's general admission requirements.

The application process for program admission is as follows (additional details provided later in the packet):

- Complete the Randolph Community College application process for general college admission.
- Send all official high school and college transcripts to Randolph Community College Admissions Office.
- If required, schedule and take placement tests.
- After testing, you will meet with a general student services advisor, and subsequently be assigned a pre-radiography advisor.
- Set an appointment with your assigned radiography advisor to determine your eligibility to apply to the program. When eligible, schedule the ATI TEAS (Test of Essential Academic Skills) test.
- If eligible to apply, complete the additional, specific Associate Degree for Radiography Program application requirements.

Please remember, completion of general college admission requirements does not constitute application to the Radiography Program. Thank you again for your interest in our program. If you have general questions concerning admission to the College, please contact rccreg@randolph.edu.

Program Overview

What is Radiography?

The Radiography curriculum prepares the graduate to be a radiographer, a skilled health care professional who uses radiation to produce images of the human body. Course work includes clinical rotations to area health care facilities, radiographic exposure, image processing, radiographic procedures, physics, pathology, patient care and management, radiation protection, quality assurance, anatomy and physiology, and radiobiology.

Graduates of accredited programs are eligible to apply to take the American Registry of Radiologic Technologists' national examination for certification and registration as medical radiographers. Graduates may be employed in hospitals, clinics, physicians' offices, medical laboratories, government agencies, and industry.

RCC Mission Statement:

To transform students and communities by providing open access to affordable, exceptional education and workforce training through partnerships and employee empowerment.

RCC Radiography Program Mission Statement:

To provide quality education and training to students enrolled in the Radiography Program at Randolph Community College, providing the skills necessary to be technically competent, ethical, and compassionate imaging professionals.

Employment Opportunities

Imaging professionals are employed in outpatient imaging centers, hospitals, and urgent cares. Radiographers can pursue advanced education and post-graduate programs in other imaging modalities such as bone densitometry (BD), cardiac interventional (CIT), computed tomography (CT), magnetic resonance imaging (MRI), mammography (M), nuclear medicine technology (NM), radiation therapy (T), sonography (S), vascular interventional radiography, and radiologist assistant (RRA). Graduates seeking to pursue a baccalaureate degree may consider employment opportunities in education, management, equipment applications, equipment sales, bioengineering, and mid-level provider radiologist assistant, to name a few.

Why Choose RCC?

The Radiography Program at Randolph Community College prides itself on its commitment to our mission, which is "to provide quality education and training to students enrolled in the Radiography Program at Randolph Community College, providing the skills necessary to be technically competent, ethical, and compassionate imaging professionals."

Dedicated and caring faculty, staff, and clinical affiliates strive to provide organized, structured education in a state-of-the-art simulated Allied Health Center. At RCC students will have the opportunity for hands-on training with the types of equipment you will encounter in the professional setting.

Accreditation

In addition to our college's valuable resources, RCC has regional accreditation from SACSCOC, and is also accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Our program has received the maximum accreditation award with no citations from each review. Please visit www.jrcert.org for more information.

"I chose RCC because I wanted a fresh start. I decided to go to a school an hour away, but it turned out to be the most rewarding experience yet! The Radiography program set me up to not only succeed in my career, but as a person and leader as well. The program was hard, I'm not going to lie, but to have a job before I even graduated speaks a lot of our program! I have watched myself and my classmates evolve into capable, confident professionals, and I know that is because the RCC Radiography program holds us to high standards that make us stand out and excel as Radiologic Technologists!"
~ Trinity Hatchel, graduate, class of 2025

Program Pathways

Pathways	Candidate	Selection Process	Start Date	*Program Length	Degree Awarded
Pre-Admission: CTE Education Pathway Therapeutic and Diagnostic Services-Radiography	• High school junior or senior • Must be enrolled in at least 1 high school course • 2.8 unweighted GPA • Have high school designee's approval OR demonstrate college readiness on assessment tests • Meet all college course prerequisites • Is a pathway for students who are interested in applying to the Radiography Program	Open to those who meet the candidate criteria	Fall	6 semesters	Associate
Pre-Admission: Associate in General Education-Radiography	• Meet college application requirements • Is a pathway for students who are interested in applying to the Radiography Program	Open	Fall/ Spring/ Summer	5 Semesters	Associate in General Education
Admitted: Radiography	Applicants who will be 18 years of age by the start of the Fall Semester	Competitive	Fall	5 semesters	Associate in Applied Science
Admitted: Computed Tomography	Current ARRT and/or NMTCB registered technologists and students graduating from a JRCERT accredited program	Open until clinical capacity is reached	Fall	1 semester	Certificate
Admitted: Magnetic Resonance Imaging	Current, ARRT, NMTCB, and/or ARDMS registered technologists	Open until clinical capacity is reached	Spring	1 semester	Certificate

**Program length reflects the amount of time for a full-time student to complete the degree.*

PRE-ADMISSION COURSEWORK GUIDE

Due to the rigorous schedule of a health science program, students are encouraged, but not required, to complete the general education requirements of the program prior to the program's start date.

Pre-Admission: Associate Degree: Career and Technical Education Pathway; Therapeutic and Diagnostic Services-Radiography

The College and Career promise program is for high school juniors and seniors interested in radiography. This pathway allows students to work on the general education requirements for the competitive admission program of their choice while enrolled in high school.

Please contact Misty West, Associate Dean of Educational Partnerships & Pathways, for more information about this pathway: mdwest@randolph.edu; 336-328-1786.

Semester	Required Program Courses
Fall	• ACA 111 • *ENG 111 • *PSY 150
Spring	• *ENG 114 • *MAT 171
Summer	• MED 120 • MED 180
Fall	• *BIO 163
Spring	• *PHI 240 • NAS 101
Summer	• NAS 102

**These courses must be completed with a grade of B or higher.*

Pre-Admission: Associate in General Education- Radiography

The Associate in General Education pre-admission pathway is for college students seeking admission to a competitive admission program. This pathway allows students to work on the general education courses required for their respective program.

For more information about this pathway, please contact Elaine Sill, Student Success Counselor, ewsill@randolph.edu, 336-633-0222.

Semester	Required Program Courses
Fall	• ACA 111 • *ENG 111 • *BIO 163 • *PHI 240 • Attend program information session
Spring	• *ENG 114 • *MAT 171 OR PHY 110 and PHY 110A • *PSY 150 • Apply for program admission • Complete a TEAS prep class • Complete TEAS exam
Fall/Spring/Summer	• 49-50 additional hours from any college level course (numbered 100 or above) must be completed to earn the Associate in General Education Degree

**These courses must be completed with a grade of B or higher.*

General Education Courses

General education courses are included in the radiography curriculum to support student learning. Students may take these classes prior to program admission but are not required to do so. All general education courses must be completed with a grade of B or higher to qualify for the program.

Course	Substitute Course Allowed	Grade required
*BIO 163	BIO 168 and 169	B
*Take 1: • MAT 171 • PHY 110/110A	• MAT 172 or higher • PHY 151 or higher	B
ACA 111	ACA 122	D
ENG 111	None	B
ENG 114	ENG 112 or ENG 113	B
PSY 150	None	B
PHI 240	HUM 115	B

**Other options may be available for course substitution. The student should contact the department head for assistance.*

Admitted: Radiography Pathway

Radiography courses are only offered in the semester listed. Students must earn 77% or higher to pass the course and continue to progress in the program. Failure to earn 77% in any radiography course would result in withdrawal from the radiography program. Readmission may be discussed at that time.

The schedule below includes all general education courses required for graduation.

Semester	Course	Credit Hours
1ST Fall	ACA 111	1
	BIO 163	5
	ENG 111	3
	RAD 110	3
	RAD 111	4
	RAD 113	1
	RAD 151	2
1ST Spring	ENG 114	3
	MAT 171 OR PHY 110/110A	4
	RAD 112	4
	RAD 121	3
	RAD 161	5
Summer	RAD 141	2
	RAD 122	2
	RAD 171	3
2ND Fall	PHI 240	3
	RAD 211	3
	RAD 231	2
	RAD 251	7
2ND Spring	PSY 150	3
	RAD 271	3
	RAD 261	7

Typical Schedule for the Radiography Student

Below is an example of what your schedule would be as a student in the radiography program. Schedules are subject to change based off clinical site availability.

The student should use the information below only as a guide for planning purposes. The schedule below is for a student who has completed all the general education requirements for the program.

	Monday	Tuesday	Wednesday	Thursday	Friday
1st Fall semester 1st 8 weeks	3-hour lab		3-hour lab		3-hour class 3-hour lab
1st Fall Semester 2nd 8 weeks	3-hour lab	Clinical, 8 a.m.-2:30 p.m.	3-hour lab	Clinical, 8 a.m.-2:30 p.m.	3-hour class 3-hour lab
1st Spring semester	3-hour lab	Clinical, 8 a.m.-2:30 p.m.	3-hour class 2-hour class 3-hour lab	Clinical, 8 a.m.-3:30 p.m.	
1st Summer Semester		Clinical, 7 a.m.-4:30. p.m.	4-hour class 2-hour class	Clinical, 7 a.m.-4:30 p.m.	
***2nd Fall Semester**	Clinical, 8-3:30		Clinical, 8-3:30	2-hour class 3-hour lab	Clinical, 8 a.m.-3:30 p.m.
2nd Spring Semester	Clinical, 8-3:30	2-hour class 3-hour lab	Clinical, 8-3:30		Clinical, 8 a.m.-3:30 p.m.

Class and lab schedule may change based on clinical availability.

Health science programs require more on campus time than other majors. Students should be prepared to come to campus to practice skills taught during class, lab, and clinical time.

Multiple sections of a lab class may be offered to provide students a better opportunity for hands-on training. Students will not be permitted to select the lab day/time of their choosing. The department head for the program will register the student.

** Students will complete afternoon rotations during the 2nd fall semester and will complete modality observations which will alter the clinical schedule.*

Program Costs

Radiography costs for all courses, including General Education courses (subject to change):

ITEM:	SEMESTER:	CLASS:	COST:	NOTES:
TEAS Testing:			$100	Depends on the site where test is taken
Tuition:	Fall Semester 1		$1,216	In-state tuition; cost includes credit hours for general education requirements
	Spring Semester 1		$1,216	
	Summer Semester		$532	
	Fall Semester 2		$1,140	
	Spring Semester 2		$988	
Books:	Fall Semester 1	ACA 111	$75	
		BIO 163	$270	
		ENG 111	$100	
		RAD 110	$875	
	Spring Semester 1	ENG 114	$180	
		MAT 171 OR	$105	
		PHY 110/110A	$200	
		RAD 112	$0	no book

		RAD 121	$450	
		RAD 161	$0	no book
ITEM:	**SEMESTER:**	**CLASS:**	**COST:**	**NOTES:**
Books:	Summer Semester	RAD 122	$0	no book
		RAD 141	$0	no book
		RAD 171	$0	no book
	Fall Semester 2	PHI 240	$115	
		RAD 211	$240	
		RAD 231	$0	no book
		RAD 251	$0	no book
	Spring Semester 2	PSY 150	$55	
		RAD 261	$0	
		RAD 271	$300	
Immunizations:	MMR		$175	Varies depending on whether vaccines or titers are done; may not need to have this completed if have record of having received as a child; cost may vary by insurance plan as well.
	Varicella		$200	
	HEP B		$200	
	Tdap		$100	May expire during the course of program -- good for 10 years
	TB QuantiFERON		$150	Must be updated annually during the program
	COVID		FREE	Boosters not required at this point, but requirements may change; Some locations are now charging for COVID vaccination -- please check prior to making appointment
	Flu		$50	Must be updated annually during the program in fall
Medical Form:			$200	Varies depending on whether or not have insurance
CPR:			$80	Must remain active throughout the program
Scrubs:			$80-$150	Per set; depends on vendor, style, size, and quality
Markers:			$25 and up	Per set
Background Check/Drug Screen:			$100	Cost varies according to the number of names, addresses, states, etc. that must be searched
Activity Fees:	Fall Semester 1		$33	
	Spring Semester 1		$33	
	Summer Semester		$20	
	Fall Semester 2		$33	
	Spring Semester 2		$33	
Technology Fees:	Fall Semester 1		$32	
	Spring Semester 1		$32	
	Summer Semester		$14	
	Fall Semester 2		$30	
	Spring Semester 2		$26	
Parking Fees:	Fall Semester 1		$5	
	Spring Semester 1		$5	
	Summer Semester		$5	
	Fall Semester 2		$5	
	Spring Semester 2		$5	
Graduation Fees:	Fall Semester 1		$5	
	Spring Semester 1		$5	
	Summer Semester		$5	
	Fall Semester 2		$5	
	Spring Semester 2		$5	
Lab Fees:	Fall Semester 1		$200	Covers trajecsys access and BIO lab fees
	Spring Semester 1		$50	Covers dosimetry badges
	Summer Semester		$0	

	Fall Semester 2		$250	
	Spring Semester 2		$50	
ITEM:	**SEMESTER:**	**CLASS:**	**COST:**	**NOTES:**
Graduation Pin:			$20	Cost varies by vendor; students order their own pin; it is not done through RCC
Graduation Cap and Gown:			$45	
ARRT Certification Testing:			$225	

Clinical Obligations

Clinical is a mandatory and vital part of the education process. Students are assigned to their respective clinical location at random, although all students are ensured equitable learning experiences. Students must provide their own transportation to and from their clinical location. Students should plan for reliable transportation and gas costs.

Students must meet all clinical outcomes and adhere to all clinical policies to continue to progress in the program. Clinical attendance must be strictly adhered to.

Please note: Clinical affiliates may change requirements at any time. The program, and students must comply with all clinical policies, or they will be denied clinical access resulting in a grade of F in the clinical course.

For a list of clinical affiliates, please see the RAD student handbook, which is posted on the radiography website: https://www.randolph.edu/academics/college-majors/radiography/index.aspx.

Students may be assigned to day and/or evening hours.

Technical Standards

The technical standards for the radiography program are reflective of those in the profession of medical imaging and are based off the standards needed to function as a health professional and provide safe patient care.

Students acknowledge the ability to meet these standards prior to starting radiography courses. Students who do not meet the technical standards may be removed from clinical and receive a grade of F for the course.

Physical Requirements:

- Prior to acceptance into the Radiography Program, students are required to submit a completed and signed N.C. Community College Medical Form documenting immunizations and medical history which show proof of physical and mental health to perform the duties of a radiologic technologist.
- Possess the visual acuity to effectively operate equipment and otherwise function in various degrees of ambient lighting and in various sizes of print.
- Possess adequate depth perception to transport/move patients.
- Must be able to stand, sit, or walk up to 10 hours per day with minimal break times.
- Must be physically able to lift, carry, push, and manipulate heavy equipment, which is often above the radiographer's head/shoulder level.
- Must be physically able to push, pull, or otherwise transfer patients weighing several hundred pounds.
- Must be physically able to transport patients via wheelchairs or stretchers.
- Possess gross and fine motor skills sufficient to provide safe patient care and operate equipment.
- Must be able to bend and squat.
- Must possess auditory ability sufficient to monitor and assess health needs without visual contact.

- Must be able to hear and visually monitor equipment to report any abnormal sounds or irregularities.
- Must possess sufficient visual ability for the observation, assessment, and implementation of patient care and imaging procedures.
- Must be able to monitor and evaluate patient vital signs including respiration rate, temperature, blood pressure, and pulse rate.
- Must be able to visually analyze images for brightness/contrast levels, distortion, and evidence of blurring.
- The radiography student may be exposed to radiation, communicable diseases and/or body fluids, toxic substances, medicinal preparations, and latex. Students shall use appropriate precautions at all times.

Analytical and Comprehension:

- Apply the principles of aseptic and sterile techniques, infection control, contrast administration, and proper body mechanics.
- Possess the ability to tell when something is wrong or is likely to go wrong. Recognize there is a problem and seek assistance.
- Use critical thinking skills necessary to assess patients, appropriately respond to patient needs, adapt procedures to patient ability, and to solve problems.
- Quickly and accurately comprehend and follow verbal instructions in English.
- Quickly and accurately read, comprehend, and follow written instructions in English.
- Evaluate and analyze image quality and exam completeness.
- The ability to imagine how something will look after it is moved around or rearranged.
- Be able to use short- and long-term memory.
- Perform mathematical calculations to accurately select technical factors, administer contrast media and other medications, and assess patient data.
- Understand and correctly follow verbal instructions given face-to-face, over the phone, or from a distance, including those given in a setting where personnel are wearing surgical masks.

Emotional and Behavioral Skills:

- Expected to be honest and exhibit a high level of integrity in all situations.
- Expected to adhere to the ARRT/ASRT Code of Ethics and Rules of Ethics.
- Expected to be on time and dressed appropriately.
- Expected to work in groups and individually.
- Expected to conduct him/herself in an adult manner.
- Maintain mental alertness.
- Possess emotional stability sufficient to respond appropriately to constructive criticism, emergency, and stressful situations.
- Job requires preferring to work with others rather than alone and being personally connected with others on the job.
- Job requires being pleasant with others on the job and displaying a good-natured, cooperative attitude.

Communication Skills:

- Must have adequate hearing and speech to communicate orally with patients and other members of the health care team in face-to-face and telephone situations.
- Must be able to write legibly and be able to type sufficiently in order to record patient history, lab values, reports, and document in medical records.
- Must be able to read at a level sufficient to accurately read and understand medical records, physician orders, procedure manuals, technique charts, electronic data, and textbooks.
- In English, clearly explain procedures to the patient in terms the patient can understand. Utilize interpretation services when patients do not speak English.

Meeting these technical standards does not guarantee the student will successfully complete this program, nor does it guarantee eligibility for licensure or certification, the ability to pass a licensure or certification exam, or gain employment in this field.

Explanation of the Competitive Admissions Process

Admission to Randolph Community College is open door, however, due to clinical availability and accreditation requirements, space in the radiography program is limited. Enrollment in the program is based off a series of steps the student must complete (please see **The Admissions Process)** and a ranking sheet.

Students must complete **PHASE 1.** After the PHASE 1 deadline, students who pass this phase will be ranked according to the ranking sheet by a student services counselor. The student will receive an email from the student services counselor either offering the student a contingent seat in the program or offering the student a seat as an alternate. The student must reply to the email and accept their contingent seat or accept their alternate seat.

Both the contingent seat in the program and the alternate must continue to meet the requirements for all other phases of program admission or their seat in the program will be forfeited.

After PHASE 1, all other phases of the program's admission process will be handled by the respective department. Specific information about the process will be provided to the student after PHASE 1.

The Admissions Process

Admission to the radiography program is broken down into two separate phases. The first phase involves the student completing the application process and testing, while the second phase requires the student to submit information required by our clinical affiliates and attending a program orientation.

PHASE I of the Admissions Process

The student must complete each of the following steps to be considered for a seat in the Radiography Program. **Deadline:** Completed by **June 1** of each applying year. When June 1 falls on a Saturday/Sunday, then all documents need to be submitted the Monday after by close of business.

1. Attend mandatory information session.
    a. Dates will be listed on the Radiography home page on the RCC website: https://www.randolph.edu/academics/college-majors/radiography/index.aspx.
2. Complete general admission requirements of Randolph Community College.
    a. If new student, complete an RCC admissions application. If you have not attended for subsequent Fall and Spring semesters you will need to complete a new application.
        i. List radiography as your major.
        ii. Current students, skip to number 2.
    b. Provide official copies of high school transcript and/or adult high school equivalency and all college transcripts.
        i. Current high school students may submit unofficial transcript for PHASE I; official final transcript must be submitted by June 15.
    c. Students are encouraged to apply for financial aid at studentaid.gov or contact the Office of Financial Aid & Veterans Affairs for assistance.
3. Must be eligible to enter the program's required English and math courses without a co-requisite.
4. Complete the TEAS Test. The highest scores will be used in admissions decisions. Test scores are applicable for three years from the test date. There is no cut score for the exam.
5. A 2.5 cumulative grade point average (GPA) on the most recent transcript, college, or high school. A 2.5 GPA **must** be maintained throughout the admissions process.

6. Submit documentation required for the ranking sheet to the limited enrollment specialist. Students working directly in patient care, either paid or on a voluntary basis, at least part-time for a period of six months or more can earn two points toward the ranking sheet.

At the completion of PHASE I, a student services counselor will rank program applicants. Students will be notified by MyRCC email of acceptance into the Radiography Program during the week of June 15 for fall enrollment. Students must respond by email within seven calendar days to accept placement in the program. If a student declines or does not respond by the deadline, another student will be offered placement.

Numerical Ranking Sheet

The numerical ranking system was implemented as an objective means for evaluating Radiography applicants. Applicants will be ranked based upon points earned. Students with the highest number of points will be selected for admission into the Radiography Program.

1. GPA: A minimum 2.5 cumulative grade point average (GPA). Actual GPA will be multiplied by three.
2. TEAS SCORE: The test scores are good for three years. Composite score converted into a decimal and multiplied by 20.
3. GENERAL COURSES: Points for having completed the following courses with a grade of A or B in the past five years: MAT 171, PHY 110, PHY 110A, BIO 163, or BIO 168 & BIO 169. A=5 points; B=3 points.
4. HEALTHCARE EXPERIENCE: Points awarded for having healthcare-related experience working directly in patient care.
    a. Must have:
        i. Been at least part time for a period of six months or more,
        ii. Experience that has occurred within the past five years,
        iii. The required form completed on company letterhead by your department supervisor and submitted to the student services counselor by June 1.

TEAS Exam

TEAS stands for Test of Essential Academic Skills; the test is used to assess how well students are prepared for the rigors of nursing and other health science programs. The test takes about four hours and is composed of four sections: reading, math, science, and English.

Registering for your TEAS test

- Go to https://www.atitesting.com/home.aspx.
- Click on “I AM PREPARING FOR OR TAKING THE TEAS.”
- create an account, log in, and click on Online Store at the top right.
- Click on the TEAS under “Register for …” on the left side of the page.
- Choose “TEAS for Nursing Students” as your Program Type.
- To register for in-person TEAS, you can search by state, North Carolina, then choose a site to take your test. You must pay when you register.
- Please check the rules of the testing center prior to arriving for your exam.
- Make sure to have the appropriate forms of ID on test day.
- Contact the testing center you choose to make sure scores can be transferred out.

It is highly recommended that you prepare for the test. RCC’s Continuing Education Department offers a TEAS prep class. You can call the continuing education department (336-633-0268) or register online using Self-Service.

Frequently asked questions about the TEAS Exam

- **Can I take the test more than once?**
    - Applicants may complete as many attempts as they wish. Only attempts completed prior to June 1 will be accepted.
- **How long is my score valid?**
    - Test scores are valid for three years.

- **What do I do if my score was below the benchmark, or I want to increase my score in order to be more competitive for admission?**
    - Radiography does not have a cut score, but students who wish to improve their scores can take a prep class. RCC's Continuing Education Department offers this class.
- **Will RCC accept TEAS scores taken at another school?**
    - RCC will accept TEAS scores from a valid institution. The student should contact an RCC student services counselor prior to testing to inquire about transferring scores in. The student should also contact the testing facility to ensure scores will be released to another institution. Fees will be associated with this process

PHASE II of the Admissions Process

Students who receive the contingent acceptance email or the alternate email will need to complete this phase by the deadline to continue to be considered for program admission. This phase of the admissions process is handled by the department head for the respective program.

Deadline: Completed by **July 12** of each applying year. When July 12 falls on a Saturday/Sunday, then all documents need to be submitted the Monday after by close of business. **Please Note: Some of these immunizations may take six months to complete. No extensions are provided.**

Affiliating clinical agencies may require credentialing clearance as a prerequisite for clinical learning experiences throughout the curriculum. Positive results or failure to complete any agency requirement may result in the clinical agency denying student access to clinical practice in the facility. Any student who is denied access or fails to comply with clinical agency credentialing procedures and policies will not be allowed to progress in the program.

Item required to be submitted	Documentation Required	Titer option
NCCCS Student Medical form	• The original form • The physical must have occurred within the past 12 months	N/A
Two MMR vaccinations	Submission of North Carolina Immunization Registry	• Positive Titer • Documentation must list a titer for each element of the disease (3 titers): one for measles, one for mumps, and one for rubella • Documentation must list a numerical value and range of immunity
Two Varicella vaccinations	Submission of North Carolina Immunization Registry	• Positive Titer • Documentation must list a numerical value and range of immunity
One dose Tdap	• Submission of North Carolina Immunization Registry • Must have been administered within the past 10 years	N/A
Hepatitis B vaccination series (3 shots)	• Submission of North Carolina Immunization Registry	• Documentation must list a numerical value and range of immunity
Tuberculosis Options	Option 1: Two separate tuberculosis skin tests Both tests must list the numeric result (0 mm or No Induration) and list the completion date	N/A

	Option 2: QuantiFERON ® Gold or T-SPOT ® TB blood test Option 3: Chest X-ray. You will need to provide documentation that the chest X-ray is performed, the name of the practice, the date, and the results of the chest X-ray. The doctor's information must be included on the documentation.	
Covid Vaccination	• Submission of North Carolina Immunization Registry • COVID card • Completion of an exemption	
American Heart Association Basic Life Support Certification	• Submission of ecard	
Background Check and Drug screen	• Submit proof of payment • Results are not to be shared with program faculty	

After submitting the required PHASE II documentation, a new student orientation will be held. Students are required to attend, be on time, and stay for the duration of the session to continue with the admissions process. The department head for the respective program will send information to the student about the new student orientation. For radiography, this session is typically held on the third Thursday in July.

American Registry of Radiologic Technologists

Upon successful completion of the Radiography Program, the student will be eligible to apply to take the American Registry of Radiologic Technologists certification exam. The application will be submitted in the last semester of study. Graduation from the Radiography Program does not guarantee that a student will be permitted to sit for the exam.

Students must pass an ethics review conducted by the ARRT. If you have reason to believe you may not pass the ethics review, the ARRT allows potential candidates to complete a pre-ethics review. Please visit their website for more information about that process (https://www.arrt.org/pages/earn-arrt-credentials/initial-requirements/ethics/ethics-review-preapplication). Please see the Department Head of Radiography if you have questions.

Checklists

Checklist for PHASE I		
Item to be completed by June 1 of each applying year *(When June 1 falls on a Saturday/Sunday, then all documents need to be submitted the Monday after by close of business)*	***Yes***	***NO***
Attend an information session		
RCC college application for new students		
Official high school and all college transcripts submitted		
Placement testing if required		

Complete FAFSA/meet with Financial Aid		
Eligible to enter the program's required English and math courses without a co-requisite		
Maintain 2.5 GPA		
Take TEAS test		
Submit healthcare experience letter, if applicable		

Checklist for PHASE II		
Item to be completed by July 12 of each applying year *(When July 12 falls on a Saturday/Sunday, then all documents need to be submitted the Monday after by close of business)*	***Yes***	***NO***
NCCCS Student Medical form		
Two MMR vaccinations or positive titer		
Two Varicella vaccinations or positive titer		
One Dose TDap		
Hepatitis B vaccination series (3 shots) or positive titer		
Tuberculosis		
COVID		
American Heart Association Basic Life Support Certification (*must include successful completion of skills test*)		
Background Check and Drug screen		

Planning for Success

- Start the application process early
  - Students should try to attend an information session in the fall so they can plan early for program admission.
- Financial planning
  - Students should complete a FAFSA (https://studentaid.gov/h/apply-for-aid/fafsa). Visit this website for more information: https://www.randolph.edu/financial-assistance/applying-for-financial-assistance.aspx.
  - Students can find more information about scholarships here: https://www.randolph.edu/financial-assistance/types-of-financial-assistance/scholarships.aspx.
- Get organized
- Childcare
- Dependable transportation
- Willingness to adhere to policies and procedures
  - Read the Radiography Student Handbook: https://www.randolph.edu/academics/college-majors/radiography/index.aspx

Frequently asked questions

- **Who do I contact about the Radiography Program?**
  - Department Head for Radiography: Anna Phillips, anphillips@randolph.edu, 336-633-0209
- **Is there a waitlist?**
  - There is not a waitlist for the program. Students who are not admitted will need to reapply

the following year.

- **How much does the program cost?**
  - Visit this link: https://www.randolph.edu/financial-assistance/cost-of-attendance-paying-bills.aspx.
- **How do I apply for Financial Aid?**
  - Complete this free application: https://studentaid.gov/h/apply-for-aid/fafsa.
- **How do I submit my transcripts to the college?**
  - Please visit this website: https://www.randolph.edu/admissions/transcripts.aspx.
- **Do I need a computer?**
  - Students should expect to complete assignments and testing outside of class, lab, and clinical time. Students can use the campus computer labs when the college is open, however a personal computer may be necessary.
- **How do I meet clinical and licensure requirements for the program?**
  - The radiography program has policies and procedures in place to assist the student in meeting the requirements of the American Registry of Radiologic Technologists, however students will be required to complete an ethics review to be approved for certification testing. Please see "**American Registry of Radiologic Technologists"** section of this handout and visit, www.arrt.org, for more information.
- **What if I am not admitted to the program?**
  - The student can meet with the department head for guidance for the next admission year. The student can also choose from a variety of majors at RCC.
- **Can I apply to another healthcare program if I am selected as an "alternate" student for the program?**
  - Yes, you can apply to more than one program at a time. Students who are "alternate" status will be considered for admission during the current admission cycle if they continue with the admissions process. The student could be offered a seat up to the first day of classes.
  - RAD alternates continue with the admissions process.
- **How will I be notified of acceptance?**
  - Students will receive an email to their myRCC account. Personal email addresses will not be used.
- **What happens if I do not receive the email of acceptance?**
  - If a student is not receiving emails to their myRCC account, they should contact the IT help desk (336-625-1573).
- **How do I get help with the myRCC portal?**
  - Go this website for frequently asked questions: https://www.randolph.edu/student-success/myrcc-portal.aspx. If this does not address your issue, contact the IT help desk (336-633-1573).
- **What is the definition of conditional/contingent acceptance?**
  - Conditional or contingent acceptance means that the student is being offered a seat in the program, however they must continue to meet the remaining admissions deadlines to start the program in the fall.
- **What are some websites related to this profession?**
  - www.arrt.org
  - www.asrt.org
  - www.ncsrt.org
  - www.jrcert.org
- **How do I register for classes?**
  - Students who are not admitted to a competitive admission program can register classes themselves through self-service, or they can contact their academic advisor for assistance. Students who self-register should seek advice from their academic advisor.
  - Students who are admitted to a competitive admission program will be registered by the program's department head.
- **Who do I contact for general admission questions?**

NOTES

RADIOGRAPHY

RANDOLPH COMMUNITY COLLEGE

www.randolph.edu