



# OFFICE OF FINANCIAL AID AND VETERANS AFFAIRS

629 Industrial Park Avenue • Asheboro, NC 27205 • (336) 633-0200  
www.randolph.edu/fin\_aid • Federal School Code - 005447

*Creating Opportunities. Changing Lives.*

## 2021-22 Award Information Sheet

Below is a summary of important financial aid award information. For additional information, please visit [www.randolph.edu/financial-aid.html](http://www.randolph.edu/financial-aid.html).

### **Important Information Regarding E-mail**

The Office of Financial Aid and Veterans Affairs sends information regarding a student's financial aid status via e-mail. While correspondence from the Office of Financial Aid and Veterans Affairs will occasionally be sent via direct mail, in an effort to provide more timely responses and inform students of important financial aid information, an e-mail will be sent via the students' school e-mail account. To activate your student email account, go to [www.randolph.edu/information-and-instructions.html](http://www.randolph.edu/information-and-instructions.html) for a tutorial. Please update your contact information as necessary by contacting the Office of Admissions, Records and Registration.

**PLEASE NOTE: The Office of Financial Aid and Veterans Affairs sends all e-mail communications to your student e-mail address. It is your responsibility to keep your student e-mail address activated, mailbox emptied, and to check your messages.**

### **How award amounts are determined**

Award amounts are determined based on the information provided by the student on the FAFSA. With the exception of the North Carolina Community College Grant (NCCCG), the award(s) listed on the award letter is a projected amount based on full-time attendance (12 or more credit hours per semester). ***Please be sure to review the exceptions to proration below for more information.*** A student's actual grant amount is based on their enrollment status at the 10% point of each semester. The calculation of total credit hours does not include audits, proficiency/credit by exam, no shows, continuing education classes, or developmental classes in excess of 30 attempted credit hours.

If students are registered for fewer than 12 total credit hours per semester, which includes Fall, Spring, and Summer, the award amount is generally prorated as follows:

- 9 to 11 credit hours =  $\frac{3}{4}$  time or 75% of the award
- 6 to 8 credit hours =  $\frac{1}{2}$  time or 50% of the award
- Less than 6 credit hours = 25% of the award or less—see below

### **Exceptions to proration scale:**

- Students receiving Federal Pell Grant with an expected family contributions (EFC) greater than 3400 who plan to enroll less than full time should consult with the Office of Financial Aid and Veterans Affairs.
- The NC General Assembly has authorized awarding additional NCCCG funds to students who meet the new "full-time PLUS" enrollment status (enrolled in 15 or more hours for a semester). If enrolled in less than 15 hours, the student's NCCCG award will be adjusted.
- North Carolina Education Lottery Scholarship (NCELS), only has two award levels; full-time (100% of award) and half-time (50% of award).

- North Carolina Community College Grant (NCCCG) and North Carolina Education Lottery Scholarship (NCELS) prorate, but require at least half-time enrollment.

### **How payments are made toward tuition/fees, books and supplies**

All student award packages are electronically applied to their student account and, if applicable, each student receives a net disbursement check. A student's tuition/fees will be charged automatically against their awarded funds. Students may purchase their books and supplies from the RCC Campus Store using their remaining awarded funds up to ten days prior to classes beginning each term. A student choosing to do so will be able to identify the books and supplies they need and then access their award funds through the college's linked computer system. Please contact the RCC Campus Store or Office of Financial Aid and Veterans Affairs for specific dates and times. If a student's financial aid award is not enough to cover their tuition/fees, they are responsible for paying the difference by the tuition payment due date.

### **How remaining funds are disbursed**

If a student is eligible to receive any remaining funds after all charges for tuition/fees and books/supplies are deducted, they will be issued a net disbursement check based on a disbursement schedule. This schedule is available each semester in the Office of Financial Aid and Veterans Affairs and also posted on the "FAO Announcements" section of the office website at [www.randolph.edu/financial-aid.html](http://www.randolph.edu/financial-aid.html).

### **Financial Literacy**

Financial literacy is defined as the ability to understand money and how to manage it so that a person can make informed financial decisions. Randolph Community College recommends all students, not just those applying for financial assistance, to complete the College Foundation of North Carolina's "Financial Basics for High School and Beyond" online course. The course is free and will help students gain financial knowledge that can change their lives. Students can access this course by going to <https://basics.financialliteracy101.org/>.

### **Additional Information**

**Late Start Classes:** If a student registers for classes that have a later start date during the term than the first day of the term (i.e. Fall semester begins 8/15, class starts 10/11), award funds will not be available for those classes until the student's class attendance/participation has been confirmed for those classes. Therefore, if the student is not attending classes full-time, for example, at the beginning of the term, but will be once the late start class begins, their award will be prorated to match class attendance/participation at the beginning of the term and then increased to full-time once their class attendance/participation has been confirmed for the class.

**Satisfactory Academic Progress Policy for Financial Aid:** All financial aid recipients are required to meet satisfactory academic progress (SAP) according to Federal regulations and policies set by Randolph Community College (RCC). The intent of these policies is to ensure that students who are receiving financial aid are making measurable progress toward completion of an approved degree, diploma, or certificate program in a reasonable period of time and within a reasonable number of credit hours attempted in their program of study. For additional information regarding this policy please visit [www.randolph.edu/financial-aid/satisfactory-academic-progress.html](http://www.randolph.edu/financial-aid/satisfactory-academic-progress.html).

**Drops/Withdrawals:** If a student withdraws, drops, or ceases attendance in all of their classes prior to completing 60% of the semester, they will in most instances be required to return funds to the college and/or the U.S. Department of Education. If there are questions about dropping/withdrawing from any course(s), students should contact the Office of Financial Aid and Veterans Affairs. If a student registers for classes at RCC and does not plan to attend, it is their responsibility to drop the classes prior to the date classes begin.

For additional information, please visit our “Important Forms” page at [www.randolph.edu/financial-aid/important-forms/](http://www.randolph.edu/financial-aid/important-forms/) and click on “Withdrawal Policies and Procedures” under the current fiscal year.

**Summer Session:** The State grants, such as NC Community College Grant or North Carolina Education Lottery Scholarship, are only available for Fall and Spring terms.

Students may be eligible for additional Pell Grant funds during the Summer term. The student must be otherwise eligible to receive Pell Grant funds for the payment period and must be enrolled at least half-time, in accordance with federal regulations, and in excess of 100 percent of the student’s Pell Grant Scheduled Award. For students who are eligible for the additional Pell Grant funds, the student can receive Pell Grant funds, up to 150 percent of the student’s Pell Grant Scheduled Award for the award year. Any Pell Grant received will be included in determining the student’s Pell Grant duration of eligibility and Lifetime Eligibility Used (LEU).

**Outside Resources:** All students are responsible for notifying the Office of Financial Aid and Veterans Affairs if they receive any scholarships, loans, employer reimbursement or other assistance from outside sources.

**Clock-Credit Hour Programs (ex. Welding):**

Federal regulations require a conversion of credit hours in the following programs: Welding (D50420). The converted credits are used to determine the actual enrollment status for these programs and may result in less credit hour totals than published in the College Catalog for a particular course. For more information, please contact the Office of Financial Aid and Veterans Affairs.

**Repeated Courses:** Students can receive Title IV aid for a previously passed course once, as long as they are again receiving credit for the course. If a student previously passed a course and then subsequently failed the same course, any additional attempt of that course cannot again be included in their enrollment status for Title IV purposes. There is no regulatory limit on the number of times that a student may be paid to retake a failed course, unless a student has previously passed that course (in which case they may not receive Title IV aid to pay for that course).

**Randolph Community College is an Equal Opportunity/Affirmative Action College and accommodates the needs of individuals with disabilities.**