



OFFICE OF FINANCIAL AID AND VETERANS AFFAIRS

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Creating Opportunities. Changing Lives.

2011-2012 Award Information Sheet

Below is a summary of important financial aid award information. For additional information, please visit www.randolph.edu/fin_aid.

How award amounts are determined

Award amounts are determined based on the information provided by the student on the FAFSA. The award(s) listed on the award letter is a projected amount based on full-time attendance (12 or more credit hours per semester). A student's actual grant amount is based on their enrollment status at the 10% point of each semester. The calculation of total credit hours does not include audits (Y), proficiency/credit by exam (X), no shows (NS), continuing education classes, or developmental classes in excess of 30 attempted credit hours.

If students are registered for fewer than 12 total credit hours per semester, which includes Fall, Spring, and Summer, the award amount is prorated as follows:

- 9 to 11 credit hours = $\frac{3}{4}$ time or 75% of the award
- 6 to 8 credit hours = $\frac{1}{2}$ time or 50% of the award
- Less than 6 credit hours = 25% of the award or less—see below

Exceptions to proration scale:

- North Carolina Education Lottery Scholarship (NCELS), only has two award levels; full-time (100% of award) and half-time (50% of award).
- North Carolina Community College Grant (NCCCG) and North Carolina Education Lottery Scholarship (NCELS) prorate, but require at least half-time enrollment.

Additional award amount information

Summer Session: The State grants, such as NC Community College Grant or North Carolina Education Lottery Scholarship, are only available for Fall and Spring terms. If a student receives Pell and plans to enroll during the summer semester, they should visit our website at www.randolph.edu/fin_aid/fed_aid.php to ensure that they understand all of the terms and conditions.

Drops/Withdrawals: If a student withdraws, drops, or ceases attendance in all of their classes prior to completing 60% of the semester, they will in most instances be required to return funds to the college and/or the U.S. Department of Education. If there are questions about dropping/withdrawing from any course(s), students should contact the Office of Financial Aid and Veterans Affairs. If a student registers for classes at RCC and does not plan to attend, it is their responsibility to drop the classes prior to the date classes begin.

For additional information, please visit our "Important Forms" page at http://www.randolph.edu/fin_aid/11_12_forms and click on "Return to Title TV Policy and Procedures".

-Please see the reverse side for more information-

How payments are made toward tuition/fees, books and supplies

All student award packages are electronically applied to their student account and, if applicable, each student receives a net disbursement check. A student's tuition/fees will be charged automatically against their awarded funds. Students may purchase their books and supplies from the RCC Campus Store using their remaining awarded funds for each term. A student choosing to do so will be able to identify the books and supplies they need and then access their award funds through the college's linked computer system. Please contact the RCC Campus Store or Office of Financial Aid and Veterans Affairs for specific dates and times. If a student's financial aid award is not enough to cover their tuition/fees, they are responsible for paying the difference by the tuition payment due date.

How remaining funds are disbursed

If a student is eligible to receive any remaining funds after all charges for tuition/fees and books/supplies are deducted, they will be issued a net disbursement check based on a disbursement schedule. This schedule is available each semester in the Office of Financial Aid and Veterans Affairs and also posted on the "FAO Announcements" section of the office website at www.randolph.edu/fin_aid/index.php.

Satisfactory Academic Progress Policy for Financial Aid Recipients

All financial aid recipients are required to meet satisfactory academic progress (SAP) according to Federal regulations and policies set by Randolph Community College (RCC). The intent of these policies is to ensure that students who are receiving financial aid are making measurable progress toward completion of an approved degree, diploma, or certificate program in a reasonable period of time and within a reasonable number of credit hours attempted in their program of study. For additional information regarding this policy please visit www.randolph.edu/fin_aid/sap_policy.

Important Information Regarding E-mail

The Office of Financial Aid and Veterans Affairs sends information regarding a student's financial aid status via e-mail. While correspondence from the Office of Financial Aid and Veterans Affairs will occasionally be sent via direct mail, in an effort to provide more timely responses and inform students of important financial aid information, an e-mail will be sent via the students' Campus Cruiser e-mail account. To activate your Campus Cruiser account, go to <http://cruiser.randolph.edu>. Look for the "General Help" box and the "Logging In For The First Time Pop-Up Video" on the left hand side of the web page. These links will assist you with all that Campus Cruiser has to offer. While a campus email account is generally provided within two to three business days, should financial aid information be sent to you prior to the setup of your account, please check the email account you provided the college. Please update your information as necessary by contacting the Office of Admissions, Records and Registration.

PLEASE NOTE: The Office of Financial Aid and Veterans Affairs sends all e-mail communications to your CampusCruiser e-mail address. It is your responsibility to keep your CampusCruiser e-mail address activated, mailbox emptied, and to check your messages.

Randolph Community College is an Equal Opportunity/Affirmative Action College and accommodates the needs of individuals with disabilities.