



OFFICE OF FINANCIAL AID AND VETERANS AFFAIRS

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Creating Opportunities. Changing Lives.

2009-2010 Professional Judgment Request - *Independent Students*

In order to have your financial aid application reconsidered using your (and your spouse's) estimated 2009 income instead of your actual 2008 income, you must:

1. Complete your financial aid file as required using your 2008 income information.
2. Submit a signed copy of your 2008 Federal income taxes (1040, 1040A, or 1040EZ and all W-2's) along with an Independent Verification Worksheet.
3. Give reason for the request on the back of this form.
 - If you, or your spouse, earned money in 2008 but are now unemployed, you must submit a **letter on company letterhead stating the exact date of your termination**, and submit a **copy of your final check stub**. If you are receiving unemployment benefits, due to a layoff, you must submit a **benefit payment history statement**. This form can be obtained from the Employment Security Commission.
 - If you are requesting a special condition due to high medical bills, you must submit a **copy of each bill you have paid out of pocket**, or a **copy of the receipt that you received when you paid each bill**, or a **copy of the insurance EOB** (explanation of benefits). These must be dated to coincide with the academic year.
4. Complete this form attaching written documentation for every reason that you have mentioned on the back of this form. **IF A REASON IS STATED BUT NO DOCUMENTATION IS ATTACHED, THE REASON CANNOT BE CONSIDERED IN RECALCULATION OF YOUR ELIGIBILITY.**

Print Student's Name _____ SS# _____

TOTAL ESTIMATED INCOME FOR 2009 (use gross, not "take home" income):

Student's actual work income from 1/1/09 to present: \$ _____

Student's estimated work income from now to 12/31/09: \$ _____

Spouse's actual work income from 1/1/09 to present: \$ _____

Spouse's estimated work income from now to 12/31/09: \$ _____

Total of other taxable income from 1/1/09 to 12/31/09: \$ _____
(i.e. unemployment benefits, etc.)

Untaxed income/benefits from 1/1/09 to 12/31/09:

Social Security Benefits \$ _____

AFDC or TANF \$ _____

Child Support \$ _____

Other- _____ \$ _____

-Please see the reverse side of this form-

