



Foundation Ambassador Program Checklist

2010 - 2011

In order to be considered for the Ambassador Program, you must have attended an information session and your completed application and reference forms must be received by the stated deadlines. Please use this checklist to ensure you have met all the requirements. **Do not return this checklist with your application.**

Attended Information Session

Application – All items complete, including signature

Submit application in a sealed envelope to the Information Center in Student Services. Be sure to address the envelope to Randolph Community College, Information Center, Attention: Joyce Wolford, PO Box 1009, Asheboro, NC 27204-1009. You may drop it off or mail it.

In order to be considered, your completed application must be received no later than 5 p.m. on Tuesday, February 23, 2010.

Two Reference Forms – Given to RCC faculty or staff members

Provide a form to two RCC faculty or staff members who know you well. Be sure to allow plenty of time for them to complete the reference forms and submit them to the RCC Foundation office no later than 5 p.m. on Thursday, February 25. The forms must be submitted in sealed envelopes directly from the people completing the references.

Make sure to follow up with the faculty/staff members to be sure the deadline is met.

If you have questions, please contact Joyce Wolford 336-633-0295 or jbwolford@randolph.edu.