

Randolph Community College Standing Committees 2011-2013

Appointment Process:

- These committees are being appointed by the President in September 2011 to serve through June 30, 2013.
- While these assignments are effective through June 30, 2013, committee appointments will be reviewed in June 2012 to tweak assignments to make any needed changes. Immediate replacements will be made for any committee members who are no longer with the college.
- The Staff Resource/Support person will call the first meeting of each committee annually and discuss the purpose of the committee.

CULTURAL ARTS COMMITTEE	
Staff Resource/Support (Attends all Meetings):	
Associate Vice President of Institutional Advancement	
The Cultural Arts Committee plans and coordinates cultural arts events intended to provide enrichment and entertainment to our students and to the greater community.	
Chair, Jennifer Macy	Teresa Weaver
Cindi Goodwin	Dean Beck
Ashley Moody	Mark Dowell
Lisa Hughes	Todd Thompson
Malinda Jennings	Tracie Hayes
Tonya Monroe	Student Representative/SGA President Shane Bryson
Chad Conville	Rita Boling
Tonya Luck	Ryan Knight

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CURRICULUM COMMITTEE

Staff Resource/Support (Attends all Meetings):

Vice President for Instructional Services

Recorder: Assistant to VP for Instructional Services

The Curriculum Committee reviews and assesses policies and makes program revision recommendations to the Vice President for Instructional Services.

Chair, Curriculum Specialist Debbie Bowman	Dean of Curriculum Programs and All Division Chairs Melinda Eudy Grey Lane Amy Brantley Mitchell Kiser Cianna Hairston
Director of Enrollment Mgmt./ Registrar Brandi Hagerman	Director of Financial Aid Chad Williams
Faculty Representative Clyde Cash	Library Representative Donna Windish
Director of Student Success Center Sheila Gothard	Coordinator of Cooperative Programs Joyce Reeder
RECHS Liaison Nancy Cross	

CURRICULUM GRADUATION COMMITTEE

Staff Resource/Support (Attends all Meetings):

Vice President for Student Services

Recorder: Assistant to VP for Instructional Services

The Graduation Committee is responsible for overseeing the organization of the College's annual curriculum graduation exercise. The committee plans the components of graduation consisting of: the facility, program, graduates, practice session, and volunteers. The committee, in conjunction with the Social Committee, coordinates the graduation reception.

Chair, Asst. to the VP for Student Services Rose Chilson	Dean of Curriculum Programs Melinda Eudy
Assistant Director of Facilities Ken Kinley	Director of Communications Cathy Hefferin
Social Committee Chair Kathy Thornburg	Executive Assistant to the President & BoT Wanda Brown
Director of College Safety & Emergency Preparedness Robert Graves	Director of Enrollment Management/ Registrar Brandi Hagerman
Curriculum Specialist Debbie Bowman	Director of Computer Services/System Adm. Tara Williams

DISTANCE EDUCATION COMMITTEE

Staff Resource/Support (Attends all Meetings):

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Vice President for Instructional Services

The Distance Education Committee works collaboratively with the Distance Education Department to evaluate best practices, tools, technologies, instructional, and design rubrics to support the College's mission by providing high quality distance education courses.

Chair, Director of Distance Education Kelly Kirk	Division Chairs: Grey Lane Mitchell Kiser Cieanna Hairston Amy Brantley
Dean of Corporate & Continuing Education Robert Leslie	Virtual Campus Technical Coordinator Kelly Castelloe
Emergency Services Representative Paul Goins	Faculty Representatives Donna Perry Steve Baltes Angela Cox
Archdale Center Representative Lisa Bock	E-Learning Specialist Devin Sova
Library Representative Elizabeth Vidrine	Randolph Early College High School Liaison Nancy Cross
Distance Education Specialist Tracy Emerson	Administrative Services Representative Cameron Eunice
Basic Skills Representative Melissa Smith	Administrative Assistant, Distance Ed. Theresa Daniels

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ENERGY CONSERVATION & GREEN INITIATIVE COMMITTEE

Staff Resource/Support (Attends all Meetings):

Director of Facilities

The Energy Conservation & Green Initiative Committee leads Randolph Community College in efforts to improve energy efficiency, increase recycling efforts and educate our campus community on how to reduce our carbon footprint. We will strive to raise awareness, educate and promote innovative conservation methods and communicate our effectiveness. The Committee will support staff, faculty and students as they embrace the energy initiative and actively engage in conservation measures which will lead us to a healthier tomorrow.

Chair Matthew Needham	Purchasing Representative Jane Allen
Faculty Representative Tina Klein	Auxiliary Services Representatives Chad Conville
Archdale Center Representative Donnie Boling	Student Services Representative Ann Smith
Maintenance Representative David Allred	Corporate & Continuing Education Representative Stephanie Nieft
Director of Safety & Emergency Preparedness Robert Graves	Cosmetology Representative LaTia Robinson
Institutional Advancement Representative Kelly Heath	Basic Skills Representative Pam Freeze

ENROLLMENT MANAGEMENT COMMITTEE

Staff Resource/Support (Attends all Meetings):

Vice President for Student Services

The Enrollment Management Committee plans, coordinates, and implements a comprehensive enrollment management process for the College by setting enrollment management goals and coordinating the development of planned outcomes with each department to meet the stated goals. The Committee recommends marketing, promotional, and advertising activities in support of the College's vision, mission, values and strategic priorities. The Committee also reviews and assesses policies and procedures related to the provision of and access to effective and equitable services to all students.

Chair, Director of Enrollment Management/Registrar Brandi Hagerman	Faculty Representatives Holly Barker Cathy Beeson Susan Teague
Cianna Hairston	Darlene Marsh
Shelley Greene	Sheila Gothard
Lorie McCroskey	Arnold Gaines
Julie New	Stacy Chriscoe
Director of Planning & Assessment Karen Ritter	

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HEALTH/WELLNESS COMMITTEE Staff Resource/Support (Attends all Meetings): Vice President for Administrative Services

The Health/Wellness Committee establishes and maintains an atmosphere at Randolph Community College which will foster environmental and social support for a healthy lifestyle.	
Co-Chair , Bonnie Columbia	Co-Chair , Teresa Cox
Perry Wallace	Arlene Phillips
Don Ashley	Julie New
Deana Bauer	Marie Miller
Stephanie Nieft	Sharon Reynolds
Faculty Representatives Yolanda Neal Marlana Hancock Angela Cox	

INSTITUTIONAL EFFECTIVENESS COMMITTEE Staff Resource/Support (Attends all Meetings): Associate Vice President for Institutional Advancement Director of Communications, Recorder

The Institutional Effectiveness Committee serves as a forum for the review, assessment, and discussion of institutional effectiveness issues including assessment of institutional efforts in instructional programs, evaluation, use of results to improve the institution, identification of trends/community needs, and timely development of appropriate responses. In collaboration with Senior Leadership, the Committee will conduct research on generated program ideas to determine feasibility of implementation. New program ideas will be presented to the Senior Leadership Team for approval and implementation.	
Chair, Director of Planning & Assessment Karen Ritter	Director of Distance Education Kelly Kirk
SACS Liaison/Quality Enhancement Plan Committee Chair Christine Myers	Senior Director of Marketing Shelley Greene (Will lead ad hoc committees for identified marketing initiatives)
Director of Customized Training or Coordinator of Occupational Extension Robert Durand	Deans Amanda Byrd Melinda Eudy Robert Leslie Debbie Luck
Technology Committee Chair Tara Williams	Archdale Center Director Lisa Bock
Director of Recruitment & Student Activities Lorie McCroskey	

PROFESSIONAL DEVELOPMENT COMMITTEE Staff Resource/Support (Attends all Meetings):

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Vice President for Administrative Services

The Employee Development Committee assesses, identifies, and communicates the professional development needs of College employees. The Committee ensures equitable distribution of state professional development funds to all areas of the College and coordinates, schedules, and conducts professional development classes and/or workshops for employees. It also reviews and assesses policies and procedures related to attracting and retaining motivated and competent employees.

Chair, Director of Human Resources Nancy Bullins	Curriculum Representative Grey Lane
SACS and QEP Christine Myers	Institutional Advancement Representative Joyce Wolford
Continuing Education Representative Regina Brewer	Staff Representative Pam Stutts
Student Services Representative Cathy Aikens	Faculty Representatives Marsha Mabry John Rash Sue Shelton Deborah Capers

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QUALITY ENHANCEMENT PLAN OVERSIGHT COMMITTEE

Staff Resource/Support (Attends all Meetings):

Vice President for Instructional Services

Associate Vice President for Institutional Advancement

The QEP Oversight Committee will function in an advisory capacity to the QEP Director. The Committee will meet quarterly to discuss the progress of the QEP, review communication efforts to faculty and staff about the QEP, provide input into the implementation of the QEP, and address any issues that may arise. Other SACS related teams will be created as needed.

Chair, SACS Liaison/QEP Director	
<p>Chair, SACS Liaison/QEP Director Christine Myers</p>	<p>Representative From Each Curriculum Division <i>Business/Commercial & Artistic Production:</i> Tracy Burnette <i>Industrial Engineering & Transportation:</i> Don Ashley <i>Human Sciences & Public Service:</i> Pam Bradley <i>Arts & Sciences:</i> Dacia Murphy-Price</p>
<p>Library Representative Donna Windish</p>	<p>Director of Planning & Assessment Karen Ritter</p>
<p>Administrative Services Representative Sherri Davis</p>	<p>Student Services Representative Grover Yancey</p>
<p>Writing Across the Curriculum Specialist Jennifer Macy</p>	<p>Student Representative Emily Smith</p>
<p>Writing Center Coordinator Stephanie Needham</p>	

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SAFETY COMMITTEE

Staff Resource/Support (Attends all Meetings):
Vice President for Administrative Services

The Safety Committee reviews and assesses policies and procedures that support a safe learning and work environment and coordinates necessary College-wide drills on a regular basis.

Chair, Director of College Safety and Emergency Preparedness Robert Graves	Chief Security Officer Lisa Butler (Kesha McGee – Alternate)
Maintenance Representatives David Shields Brian Jarrett Michael Hussey	Faculty Representatives: Erin Seabrease (Health Sciences Building) LaTia Robinson (Cosmetology) Chuck Egerton (A/E)
Archdale Center Representative Carol Nunn	Administrative Asst, Curriculum Programs Heather Clouston (LRC)
Director of Emergency Services Training Ctr Brian Causey	Computer Services Representative Curtis Burnette
Coordinator of Emergency Services Programs Amy Callicutt	Director of Facilities Cindi Goodwin
Business Office Representative Pam Stutts	Industrial Engineering & Transportation Representative Dan Moore
Student Services Representative Susie Scott	Randolph Early College High School Liaison Nancy Cross
Dean of Basic Skills Amanda Byrd	

SOCIAL COMMITTEE

Staff Resource/Support (Attends all Meetings):
Executive Assistant to the President & Board of Trustees

The Social Committee is responsible for planning College-wide social events within the budget allotted for each event (Ex. Holiday lunches/parties, graduation receptions, receptions for new SLT employees, individual receptions for retirees (unless the retiree declines).

Chair, Kathy Thornburg	Tiffany Auman
Janice Craven	Linda Morgan
Deana Bauer	Richard Rich
Adrienne Siler	Kimberly Cockman
Wade Johnson	Malinda Jennings
Sue Lucas	Matthew Needham

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STUDENT LEADERSHIP ACADEMY COMMITTEE

Staff Resource/Support (Attends all Meetings):

Associate Vice President for Institutional Advancement

The Student Leadership Academy Committee plans and implements the annual Student Leadership Academy. Activities include session planning, sponsorship solicitation, recruitment of applicants, orientation of those selected, hosting of sessions, and evaluation of the academy.

Chair, Director of Communications Cathy Hefferin	Graduates of Previous Year's Academy Rico Rivera & Laura Hicks
Kim Maddox	Susan Teague
Laura Sescilla	Kevin Eames
Melissa Earliwine	Deana Allman
Ryan Knight	

TECHNOLOGY COMMITTEE

Staff Resource/Support (Attends all Meetings):

Vice President for Administrative Services

The Technology Committee must commit and adopt technological innovations through a commitment of support, time, software, hardware, and resources. The Technology Committee assists in outlining a program for continuing professional development in the area of technology; develops and recommends software/hardware purchases; and establishes the framework for continued technological advancement in teaching and learning practices. This will be accomplished through developing the RCC Technology Plan.

Chair, Director of Computer Services/System Administrator Tara Williams	Faculty Representative Curby Simerson
Library Representatives Debbie Luck Elizabeth Vidrine	Corporate & Continuing Education Representative Regina Brewer
LEIS, Basic Skills Melissa Smith	Purchasing Representative Elaine Cox
Computer Services Representatives Kelly Castelloe	Archdale Center Representative Carol Nunn
Student Services Representative Joey Trogdon	Business Office Representative Tonya Luck
Distance Ed Representative Theresa Daniels	Dean of Basic Skills Amanda Byrd

RCC Standing Committees

RCC 50th Anniversary Committee (Ad Hoc)

Purpose: To plan and carry out a 50th Anniversary Celebration during 2012

Co-Chair, Clark Adams
Social Committee,
Kathy Thornburg
Ken Kinley
Wanda Brown
Mitchell Kiser
Shelley Greene
Cathy Hefferin
Lisa Hughes
Kevin Eames
Debbie Bowman
Marie Miller

Co-Chair, Debbie Luck
Adrienne Siler
Amy Brantley
Debbie Christenberry
Joyce Wolford
Carra Miskovich
Maria LeBaron
John Rash
Kelly Heath
Don Childers, Retiree
Betsy Kinney, Retiree