

Associate in Arts

FALL 2009

Pre-Major Business Administration, Accounting, Economics, Finance, and Marketing [A1010B] Degree (Day, Evening & Online)

This program is designed for students who intend to pursue a Bachelor of Arts or Bachelor of Science degree in Accounting, Business Administration, Economics, Finance, or Marketing. Students who complete this program and who meet the requirements for admission to the university may be eligible to apply for admission to the major with junior standing. Individual institutions may have additional requirements for admission into the major department. Grade point average requirements vary and admission is competitive across the several programs in Business Administration. Graduates should expect to have a grade point average of 2.5 or higher to meet admission requirements. Admission application deadlines vary; students must meet the deadline for the university to which they plan to transfer.

Upon successful completion of the associate degree, students who meet the requirements outlined in this pre-major articulation agreement will be eligible to be considered for admission as juniors to the universities offering the baccalaureate degree as listed at www.northcarolina.edu/content.php/aa/planning/traditional.htm. Students are encouraged to contact the senior institution to confirm degree offerings.

This program is not designed to provide entry-level job skills in business occupations. Students interested in obtaining immediate employment upon graduation should pursue one of the A.A.S. degree programs in the Business Technology Department of Randolph Community College. Several colleges and universities provide limited transferability of A.A.S. degrees in Accounting and Business Administration.

COMPETENCIES

Randolph Community College is committed to continuous improvement through program evaluation. One part of the evaluation is to assess program competencies. While our program contains many competencies for students to achieve, each year a select few are chosen for assessment purposes. This year, program competency assessment will focus on these:

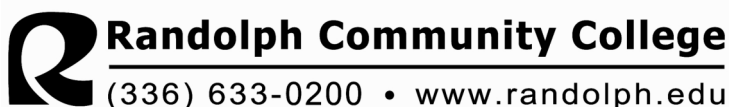
1. Compose well-written documents using standard written English.
2. Communicate clearly through oral presentations.
3. Utilize and document appropriate research materials.
4. Use critical thinking skills to analyze and solve problems.
5. Comprehend college-level readings.
6. Perform college-level mathematical computations.
7. Utilize word processing software.

GENERAL ADMISSIONS REQUIREMENTS FOR CURRICULUM PROGRAMS

Applicants for admission to Randolph Community College must be 18 years of age or high school graduates. The College will accept students with a high school equivalency diploma. A high school diploma or the equivalent is required of all applicants enrolling in curriculum courses. Persons intending to enroll in a specific curriculum are encouraged to submit their applications at least two months prior to the term in which they wish to enroll. Applicants are not admitted into specific curriculum programs, and thus, not eligible for financial aid until admission requirements are met (i.e. transcripts, testing, etc.). Applications can be obtained from high school counselors and from Student Services.

FACULTY ADVISOR

The faculty advisor for Associate in Arts Pre-Major Business Administration is Clark Adams, wcadams@randolph.edu. (336) 633-0328.



IN ORDER TO ENROLL, THE STUDENT SHOULD:

- complete an RCC application,
- provide official copies of high school transcript and/or GED test scores and all college transcripts,*
- call (336) 633-0224 to discuss placement testing,
- meet with someone in RCC's financial aid office if necessary, (336) 633-0205,
- meet with your faculty advisor (during specified registration period),
- register and pay for classes (during specified registration period).

*Applicants who are high school graduates should request a copy of their high school transcript. In cases where the last six weeks' work is not completed, a supplemental transcript should be forwarded to the College after the student's graduation. GED graduates must submit official copies of their GED test scores. Students transferring from other colleges or post-high school institutions must submit official transcripts from all such institutions attended. For transcript release forms, call Student Services, (336) 633-0224. Transcripts are not official unless they are sent directly from the high school or college attended.

COURSE INFORMATION

English Composition (6 SHC)

- **The first composition course must be ENG 111 Expository Writing (3 SHC)**
- The second composition course must be selected from the following:

ENG 112	Argument-Based Research (3 SHC)
ENG 113	Literature-Based Research (3 SHC)
ENG 114	Professional Research and Reporting (3 SHC)

Humanities/Fine Arts (12 SHC)

- One course must be a Literature course.
- Three additional courses from the following discipline areas are required: Art, Drama, Dance, Foreign Language, Humanities, Music, Philosophy, and Religion.

Social /Behavioral Sciences (12 SHC):

- One course must be in History.
- The following economics course is required: **ECO 251 Prin. Of Microeconomics (3 SHC)**
- Two additional courses from the following discipline areas are required: Anthropology, History, Political Science, Psychology, and Sociology.
- The following courses are recommended: POL 120, PSY 150, SOC 210

Natural Sciences/Mathematics (14-16 SHC):

Natural Sciences (8 SHC)

- Two courses from the Biological and Physical Science disciplines, including accompanying laboratory work, are required.

Mathematics (6-8 SHC):

- The following courses are required:

Choose one :	
MAT 161	College Algebra (3 SHC)
MAT 171	Pre-calculus Algebra (3 SHC)
MAT 175	Pre-calculus (4 SHC)
Choose one :	
MAT 263	Brief Calculus (3 SHC)
MAT 271	Calculus I (4 SHC)

Other Required Hours (20 SHC)

- The following course is required (1 SHC):

ACA 122	College Transfer Success
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- The following courses are required (14 SHC):

ACC 120	Principles of Financial Accounting (4 SHC)
ACC 121	Principles of Managerial Accounting (4 SHC)
CIS 110	Introduction to Computers (3 SHC)
ECO 252	Principles of Macroeconomics (3 SHC)
- One of the following is required (3 SHC):

BUS 228	Business Statistics (3 SHC)
MAT 151	Statistics I (3 SHC)
MAT 155	Statistics Analysis (3 SHC)
- Three additional hours of approved college transfer courses are required. (3 SHC)

The following courses fulfill the requirements for the Associate in the Arts degree. Students should select courses from the following list to satisfy the requirements listed on the previous page.

			Hours/Week		Sem. Hrs.				Hours/Week		Sem. Hrs.		
			Class	Lab	Credit				Class	Lab	Credit		
General Education Core (44 Semester Hours Credit)*						REL 212	Intro. to New Testament		3	0	3		
English Composition (6 Semester Hours Credit)						REL 221	Religion in America		3	0	3		
<i>The following course is required:</i>						SPA 111	Elementary Spanish I		3	0	3		
ENG 111	Expository Writing		3	0	3	SPA 112	Elementary Spanish II		3	0	3		
<i>The second composition must be selected from the following:</i>						SPA 211	Intermediate Spanish I		3	0	3		
ENG 112	Argument-Based Research		3	0	3	SPA 212	Intermediate Spanish II		3	0	3		
ENG 113	Literature-Based Research		3	0	3	Social/Behavioral Sciences (12 Semester Hours Credit)							
ENG 114	+Prof. Research & Reporting		3	0	3	<i>Select four courses with at least three different prefixes from those listed below. At least one course must be a history course (HIS prefix).</i>							
Humanities/Fine Arts (12 Semester Hours Credit)**						ANT 210	General Anthropology		3	0	3		
<i>Select four courses with at least three different prefixes from those listed below.</i>						ANT 220	Cultural Anthropology		3	0	3		
<i>At least one course must be a literature course (ENG prefix).</i>						ANT 221	Comparative Cultures		3	0	3		
ART 111	Art Appreciation		3	0	3	ANT 240	Archaeology		3	0	3		
ART 114	Art History Survey I		3	0	3	ECO 151	Survey of Economics		3	0	3		
ART 115	Art History Survey II		3	0	3	ECO 251	++Prin of Microeconomics		3	0	3		
ASL 111	Elementary Am Sign Language I		3	0	3	HIS 111	World Civilizations I		3	0	3		
ASL 112	Elementary Am Sign Language II		3	0	3	HIS 112	World Civilizations II		3	0	3		
ASL 211	Intermediate Am Sign Language I		3	0	3	HIS 121	Western Civilization I		3	0	3		
ASL 212	Intermediate Am Sign Language II		3	0	3	HIS 122	Western Civilization II		3	0	3		
CHI 111	Elementary Chinese I		3	0	3	HIS 131	American History I		3	0	3		
CHI 112	Elementary Chinese II		3	0	3	HIS 132	American History II		3	0	3		
CHI 211	Intermediate Chinese I		3	0	3	POL 110	Intro. to Political Science		3	0	3		
CHI 212	Intermediate Chinese II		3	0	3	POL 120	+++American Government		3	0	3		
DAN 110	Dance Appreciation		3	0	3	POL 210	Comparative Government		3	0	3		
DRA 111	Theatre Appreciation		3	0	3	POL 220	International Relations		3	0	3		
DRA 112	Literature of the Theatre		3	0	3	PSY 150	+++General Psychology		3	0	3		
ENG 131	Introduction to Literature		3	0	3	PSY 237	Social Psychology		3	0	3		
ENG 231	American Literature I		3	0	3	PSY 239	Psychology of Personality		3	0	3		
ENG 232	American Literature II		3	0	3	PSY 241	Developmental Psychology		3	0	3		
ENG 233	Major American Writers		3	0	3	PSY 281	Abnormal Psychology		3	0	3		
ENG 241	British Literature I		3	0	3	SOC 210	+++Introduction to Sociology		3	0	3		
ENG 242	British Literature II		3	0	3	SOC 213	Sociology of the Family		3	0	3		
ENG 243	Major British Writers		3	0	3	SOC 220	Social Problems		3	0	3		
ENG 251	Western World Literature I		3	0	3	SOC 225	Social Diversity		3	0	3		
ENG 252	Western World Literature II		3	0	3	SOC 230	Race and Ethnic Relations		3	0	3		
FRE 111	Elementary French I		3	0	3	SOC 240	Social Psychology		3	0	3		
FRE 112	Elementary French II		3	0	3	Natural Sciences/Mathematics (14-16 Semester Hours Credit)							
FRE 211	Intermediate French I		3	0	3	Natural Sciences (8 Semester Hours Credit)							
FRE 212	Intermediate French II		3	0	3	BIO 110	Principles of Biology		3	3	4		
HUM 110	Technology & Society		3	0	3	BIO 111	General Biology I		3	3	4		
HUM 120	Cultural Studies		3	0	3	BIO 112	General Biology II		3	3	4		
HUM 121	The Nature of America		3	0	3	BIO 120	Botany		3	3	4		
HUM 122	Southern Culture		3	0	3	BIO 140	Environmental Biology and		3	0	3		
HUM 130	Myth in Human Culture		3	0	3	BIO 140A	Environmental Biology Lab		0	3	1		
HUM 150	American Women's Studies		3	0	3	CHM 131	Introduction to Chemistry and		3	0	3		
HUM 160	Introduction to Film		2	2	3	CHM 131A	Introduction to Chemistry Lab		0	2	1		
HUM 220	Human Values & Meaning		3	0	3	CHM 132	Organic & Biochemistry		3	3	4		
JPN 111	Elementary Japanese I		3	0	3	GEL 111	Introductory Geology		3	2	4		
JPN 112	Elementary Japanese II		3	0	3	GEL 120	Physical Geology		3	2	4		
JPN 211	Intermediate Japanese I		3	0	3	GEL 230	Environmental Geology		3	2	4		
JPN 212	Intermediate Japanese II		3	0	3	Mathematics (6-8 Semester Hours Credit)							
MUS 110	Music Appreciation		3	0	3	<i>Select one course from the following:</i>							
MUS 112	Introduction to Jazz		3	0	3	MAT 161	College Algebra		3	0	3		
MUS 113	American Music		3	0	3	MAT 171	Precalculus Algebra		3	0	3		
MUS 114	Non-Western Music		3	0	3	MAT 175	Precalculus		4	0	4		
MUS 210	History of Rock Music		3	0	3	<i>Select one additional course from the following:</i>							
MUS 212	American Musical Theatre		3	0	3	MAT 263	Brief Calculus		3	0	3		
PHI 210	History of Philosophy		3	0	3	MAT 271	Calculus I		3	2	4		
PHI 215	Philosophical Issues		3	0	3								
PHI 220	Western Philosophy I		3	0	3								
PHI 221	Western Philosophy II		3	0	3								
PHI 230	Introduction to Logic		3	0	3								
PHI 240	Introduction to Ethics		3	0	3								
REL 110	World Religions		3	0	3								
REL 111	Eastern Religions		3	0	3								
REL 112	Western Religions		3	0	3								
REL 211	Intro. to Old Testament		3	0	3								

The 44 hours on the preceding pages complete the General Education Core and the requirements for an Associate in Arts diploma.

Required Major Courses (17 semester hours credit)

ACC 120	Prin of Accounting I	3	2	4
ACC 121	Prin of Managerial Acct	3	2	4
CIS 110	Introduction to Computers	2	2	3
ECO 252	Prin of Macroeconomics	3	0	3
MAT 151	Statistics I	3	0	3

Other Required Courses to earn Associate in Arts Pre-Major Business Administration Degree (3 Semester Hours Credit)*

Select additional courses from those listed previously or below.

		Hours/Week		Sem. Hrs.
		<u>Class</u>	<u>Lab</u>	<u>Credit</u>
The following course is required:				
ACA 122	College Transfer Success	0	1	1

		Hours/Week		Sem. Hrs.
		<u>Class</u>	<u>Lab</u>	<u>Credit</u>
ACA 115	***Success & Study Skills	0	2	1
BUS 110	Introduction to Business	3	0	3
BUS 115	Business Law I	3	0	3
CHI 181	Chinese Lab I	0	2	1
CHI 182	Chinese Lab II	0	2	1
COM 110	**Intro. to Communication	3	0	3
COM 231	**Public Speaking	3	0	3
ENG 125	Creative Writing I	3	0	3
ENG 126	Creative Writing II	3	0	3
ENG 273	African-American Literature	3	0	3
HEA 110	Personal Health/Wellness	3	0	3
HIS 221	African-American History	3	0	3
HIS 231	Recent American History	3	0	3
HIS 236	North Carolina History	3	0	3
HIS 251	English History I	3	0	3
HIS 252	English History II	3	0	3
HIS 261	East Asian History	3	0	3
JPN 181	Japanese Lab I	0	2	1
JPN 182	Japanese Lab II	0	2	1
MAT 140	Survey of Mathematics	3	0	3
MAT 171A	Precalculus Algebra Lab	0	2	1
MAT 172	Precalculus Trigonometry	3	0	3
MAT 172A	Precalculus Trig Lab	0	2	1
MAT 175A	Precalculus Lab	0	2	1
PED 110	Fit and Well for Life	1	2	2
PED 111	Physical Fitness I	0	3	1
PED 112	Physical Fitness II	0	3	1
PED 113	Aerobics I	0	3	1
PED 114	Aerobics II	0	3	1
PED 115	Step Aerobics I	0	3	1
PED 116	Step Aerobics II	0	3	1
PED 117	Weight Training I	0	3	1
PED 118	Weight Training II	0	3	1
PED 120	Walking for Fitness	0	3	1
PED 121	Walk, Jog, Run	0	3	1
PED 122	Yoga I	0	2	1
PED 123	Yoga II	0	2	1
PED 124	Run, Swim, Cycle	0	3	1
PED 125	Self-Defense - Beginning	0	2	1
PED 137	Badminton	0	2	1
PED 139	Bowling - Beginning	0	2	1
PED 142	Lifetime Sports	0	2	1
PED 143	Volleyball - Beginning	0	2	1
PED 144	Volleyball - Intermediate	0	2	1
PED 152	Swimming - Beginning	0	2	1
PED 154	Swimming for Fitness	0	3	1
PED 155	Water Aerobics	0	3	1
PED 171	Nature Hiking	0	2	1
PED 172	Outdoor Living	1	2	2
PED 174	Wilderness Pursuits	0	2	1
PED 183	Folk Dancing	0	2	1
PED 184	Square Dancing I	0	2	1
PED 185	Square Dancing II	0	2	1
PED 186	Dancing for Fitness	0	2	1
PED 187	Social Dance - Beginning	0	2	1

		Hours/Week		Sem. Hrs.
		<u>Class</u>	<u>Lab</u>	<u>Credit</u>
PED 189	Clogging	0	2	1
PED 216	Indoor Cycling	0	3	1
PED 217	Pilates I	0	2	1
PED 218	Pilates II	0	2	1
POL 130	State & Local Government	3	0	3
PSY 263	Educational Psychology	3	0	3
SPA 161	Cultural Immersion	2	3	3
SPA 221	Spanish Conversation	3	0	3
SPA 231	Reading and Composition	3	0	3

TOTAL SEMESTER HOURS CREDIT: 64 - 65

*Students must meet the receiving university's foreign language and/or health and physical education requirements, if applicable, prior to or after transfer to the senior institution.

**Three-semester hours credit in speech/communication may be substituted for three-semester hours credit in Humanities/Fine Arts. Speech/communication may not substitute for the literature requirement.

***This course has not been approved to satisfy the Comprehensive Articulation Agreement.

+ Students should consult receiving university's English composition requirements before selecting this course.

++ This course is required.

+++ This course is recommended.