

# Accounting

FALL 2009

## [A25100] Associate in Applied Science Degree (Day, Evening/Online/Hybrid)

The Accounting curriculum is designed to provide students with the knowledge and the skills necessary for employment and growth in the accounting profession. Using the “language of business,” accountants assemble and analyze, process, and communicate essential information about financial operations.

In addition to course work in accounting principles, theories and practice, students will study business law, finance, management and economics. Related skills are developed through the study of communications, computer applications, financial analysis, critical thinking skills, and ethics.

Graduates should qualify for entry-level accounting positions in many types of organizations including accounting firms, small businesses, manufacturing firms, banks, hospitals, school systems and governmental agencies. With work experience and additional education, an individual may advance in the accounting profession.

## COMPETENCIES

Randolph Community College is committed to continuous improvement through program evaluation. One part of the evaluation is to assess program competencies. While our program contains many competencies for students to achieve, each year a select few are chosen for assessment purposes. This year, program competency assessment will focus on these:

1. Apply financial accounting principles to communicate information about financial operations.
2. Use computer applications to create financial information.
3. Use computer applications to analyze financial information.

## GENERAL ADMISSIONS REQUIREMENTS FOR CURRICULUM PROGRAMS

Applicants for admission to Randolph Community College must be 18 years of age or high school graduates. The College will accept students with a high school equivalency diploma. A high school diploma or the equivalent is required of all applicants enrolling in curriculum courses. Persons intending to enroll in a specific curriculum are encouraged to submit their applications at least two months prior to the term in which they wish to enroll. Applicants are not admitted into specific curriculum programs, and thus, not eligible for financial aid until admission requirements are met (i.e. transcripts, testing, etc.). Applications can be obtained from high school counselors and from Student Services.

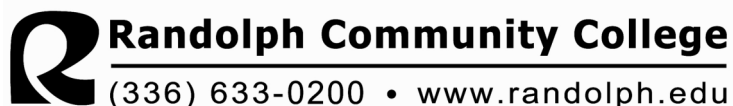
## IN ORDER TO ENROLL, THE STUDENT SHOULD

- complete an RCC application,
- provide official copies of high school transcript and/or GED test scores and all college transcripts,\*
- call (336) 633-0224 to discuss placement testing,
- meet with someone in RCC's financial aid office if necessary, (336)633-0205,
- meet with your faculty advisor (during specified registration period),
- register and pay for classes (during specified registration period).

\*Applicants who are high school graduates should request a copy of their high school transcript. In cases where the last six weeks' work is not completed, a supplemental transcript should be forwarded to the College after the student's graduation. GED graduates must submit official copies of their GED test scores. Students transferring from other colleges or post-high school institutions must submit official transcripts from all such institutions attended. For transcript release forms, call Student Services, (336) 633-0224. Transcripts are not official unless they are sent directly from the high school or college attended.

## FACULTY ADVISOR

The faculty advisor for Accounting is Tracie Hayes, [tohayes@randolph.edu](mailto:tohayes@randolph.edu), (336) 633-0291.



## Day

	Hours/Week			Sem. Hrs Credit
	Class	Lab	Wk. Exp.	
<b>First Year: Fall Semester</b>				
ACC 120 Prin of Financial Accounting	3	2	0	4
BUS 115 Business Law I	3	0	0	3
CIS 110 Introduction to Computers	2	2	0	3
OST 131 Keyboarding	1	2	0	2
--- Humanities/Fine Arts	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>12</b>	<b>6</b>	<b>0</b>	<b>15</b>

### First Year: Spring Semester

ACC 121 Prin of Managerial Accounting	3	2	0	4
BUS 137 Principles of Management	3	0	0	3
CTS 130 Spreadsheet	2	2	0	3
ENG 111 Expository Writing	3	0	0	3
OST 136 Word Processing	<u>2</u>	<u>2</u>	<u>0</u>	<u>3</u>
	<b>13</b>	<b>6</b>	<b>0</b>	<b>16</b>

### First Year: Summer Session

ACC 140 Payroll Accounting	1	2	0	2
ACC 150 Acct Software Appl	1	2	0	2
BUS 255 Org Behavior in Business	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>5</b>	<b>4</b>	<b>0</b>	<b>7</b>

### Second Year: Fall Semester

ACC 152 Advance Software App	1	2	0	2
ACC 220 Intermediate Accounting I	3	2	0	4
ECO 252 Prin of Macroeconomics	3	0	0	3
ENG 114 Prof Research & Reporting	3	0	0	3
MAT 140 Survey of Mathematics	3	0	0	3
--- Social/Behavioral Science	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>16</b>	<b>4</b>	<b>0</b>	<b>18</b>

### Second Year: Spring Semester

ACC 131 Federal Income Taxes	2	2	0	3
ACC 221 Intermediate Acct II	3	2	0	4
BUS 225 Business Finance	2	2	0	3
DBA 110 Database Concepts	2	3	0	3
INT 110 International Business	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>12</b>	<b>9</b>	<b>0</b>	<b>16</b>

**TOTAL SEMESTER HOURS CREDIT:**

**72**

## Evening/Online/Hybrid

	Hours/Week			Sem. Hrs Credit
	Class	Lab	Wk. Exp.	
<b>First Year: Fall Semester</b>				
ACC 120 Prin of Financial Accounting	3	2	0	4
CIS 110 Introduction to Computers	2	2	0	3
OST 131 Keyboarding	<u>1</u>	<u>2</u>	<u>0</u>	<u>2</u>
	<b>6</b>	<b>6</b>	<b>0</b>	<b>9</b>

### First Year: Spring Semester

ACC 121 Prin of Managerial Accounting	3	2	0	4
CTS 130 Spreadsheet	2	2	0	3
ENG 111 Expository Writing	3	0	0	3
OST 136 Word Processing	<u>2</u>	<u>2</u>	<u>0</u>	<u>3</u>
	<b>10</b>	<b>6</b>	<b>0</b>	<b>13</b>

### First Year: Summer Session

ACC 140 Payroll Accounting	1	2	0	2
ACC 150 Acct Software Appl	<u>1</u>	<u>2</u>	<u>0</u>	<u>2</u>
	<b>2</b>	<b>4</b>	<b>0</b>	<b>4</b>

### Second Year: Fall Semester

BUS 115 Business Law I	3	0	0	3
ENG 114 Prof Research & Reporting	3	0	0	3
MAT 140 Survey of Mathematics	3	0	0	3
--- Humanities & Fine Arts	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>

### Second Year: Spring Semester

ACC 131 Federal Income Taxes	2	2	0	3
BUS 137 Principles of Management	3	0	0	3
DBA 110 Database Concepts	2	3	0	3
--- Social/Behavioral Science	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>10</b>	<b>5</b>	<b>0</b>	<b>12</b>

### Second Year: Summer Session

BUS 255 Org Behavior in Business	<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>
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### Third Year: Fall Semester

ACC 152 Advance Software App	1	2	0	2
ACC 220 Intermediate Accounting I	3	2	0	4
ECO 252 Prin of Macroeconomics	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>7</b>	<b>4</b>	<b>0</b>	<b>9</b>

### Third Year: Spring Semester

ACC 221 Intermediate Acct II	3	2	0	4
BUS 225 Business Finance	2	2	0	3
INT 110 International Business	<u>3</u>	<u>0</u>	<u>0</u>	<u>3</u>
	<b>8</b>	<b>4</b>	<b>0</b>	<b>10</b>

**TOTAL SEMESTER HOURS CREDIT:**

**72**

Visit RCC's website: [www.randolph.edu](http://www.randolph.edu)

An application for admission is available to be downloaded from the web