

RADIOGRAPHY PROGRAM

ADMISSION POLICIES & PROCEDURES

ADMISSIONS REQUIREMENTS

1. Have completed general admission requirements for the College including placement testing.
 - a. Students currently enrolled as high school seniors may be included in the applicant pool for the Radiography program contingent upon satisfactory completion of high school requirements and achievement of a high school diploma.
 - b. Have achieved the cut-off score listed below on either ASSET or COMPASS Tests.
 - c. Students who do not meet the cut scores on placement test(s) must complete Developmental Studies classes as indicated.
 - d. SAT/ACT scores may be used to fulfill general admission requirements as published in the Randolph Community College Catalog.
- Prior math and English credits will be considered as possible testing exemptions as published in the Randolph Community College Catalog.

Placement Test Cut-Off Scores (Testing must have been completed within the past 5 years.)				
TEST	ASSET	SAT	ACT	COMPASS
Writing	40	480	21	48
Reading	40	480	21	76
Numerical	40	480	21	43
Elementary Algebra	44	520	23	41

2. Evidence of “C” or greater in the following:
 - High school biology, equivalent biology in Basic Skills Programs, or college-level general biology
 - High school chemistry, equivalent chemistry in Basic Skills Programs, or college-level general chemistry
 - High school algebra, college algebra, has met the ASSET/COMPASS cut score for MAT 070, or has successfully completed MAT 070, if required.

Upon written notification from the Radiography program, students will be directed to complete the following requirements.
3. Attend information session.
4. Eight-hour observation experience in radiography. This experience will be set up through the Health Occupations Department at Randolph Community College.
5. Basic computer skill knowledge demonstrated through competency testing.
- * 6. Current CPR certification for adults and children.
- * 7. Completion of student medical information form (including immunizations and negative TB test).
- * 8. Evidence of health insurance/accident insurance.
- **9. Purchase liability insurance.
10. If a student declines admission or withdraws from Radiography classes, he/she is required to reapply and become a part of the new applicant pool.
Evidence of CPR certification, completion of medical information form, and evidence of health/accident insurance must be presented prior to admission to the Radiography program and prior to registration for initial Radiography classes.
- ** Liability insurance is purchased at the time fees is paid annually each fall while enrolled in the Radiography program.
11. Effective fall semester of 2006, a 2.5 GPA or higher (excluding College Prep) on RCC transcript, if applicable at the end of the spring semester of the year of admission into the Radiography program.

RANKING PROCESS FOR RADIOGRAPHY ADMISSIONS

1. Admissions are on a first-come, first-served basis for all qualified applicants who have met all the admission requirements. This is a limited enrollment program; 20 students will be admitted each fall beginning with fall 2003.
2. Two dates are used to rank applicants for admissions—the date of the original application and the date the applicant completed all admission requirements.
3. Placement INTO an Applicant Pool:
First, the date of completing all admission requirements places a prospective student into a pool of applicants along with all others who completed their admission requirements that same semester. There is a separate pool of applicants for each semester, comprised of all that completed their admission requirements that semester, regardless of the date of the original application.
4. Placement WITHIN an Applicant Pool:
Applicants are then ranked within their own pool of applicants according to the date of their original application.

5. The date of the original application is used only to rank a student within the pool of applicants he/she qualified for by completing all admission requirements. The date of the original application CANNOT be used to qualify a student for an earlier semester's pool of applicants.

Example:

The Spring 2005 pool of applicants is considered before the Summer 2005 pool of applicants, which is considered before the Fall 2005 pool of applicants, etc.

Therefore, the admissions ranking list for the spring 2005 class might look similar to this:

Fall 2003 (applicants who completed all admission requirements during the spring 2005 semester, ranked within the spring 2005 applicant pool according to the date of the original application):

- (1) Ms. Brown (Date of Application: 9-10-03)
- (2) Mr. Smith (Date of Application: 10-14-03)
- (3) Ms. Howard (Date of Application: 1-15-04)
- (4) Ms. Franklin (Date of Application: 2-1-04)
- (5) Mr. Hamilton (Date of Application: 9-16-04)

Summer 2005 (applicants who completed all admission requirements during the summer 2005 semester, ranked within the summer 2005 applicant pool according to the date of the original application):

- (6) Ms. King (Date of Application: 4-28-03)
- (7) Mr. White (Date of Application: 6-23-03)
- (8) Ms. Jones (Date of Application: 8-10-03)
- (9) Ms. Edens (Date of Application: 10-10-03)

Fall 2005 (applicants who completed all admission requirements during the fall 2005 semester, ranked within the fall 2005 applicant pool according to the date of the original application):

- (10) Ms. Clark (Date of Application: 1-22-03)
- (11) Mr. Atkins (Date of Application: 5-22-03)
- (12) Ms. Hedrick (Date of Application: 10-24-03)
- (13) Ms. Clifton (Date of Application: 2-25-04)

In Summary:

1. Students are placed into an applicant pool according to the semester they complete all admission requirements, regardless of the date of original application.
2. Within their own applicant pool, they are then ranked according to their date of original application.
3. Applicants from earlier semesters' applicant pools are considered before applicants from later semesters' applicant pools, regardless of the date of the original application.
4. The date of original application affects a student's ranking only within his/her pool of applicants, but cannot qualify the student to move to an earlier semester's pool of applicants.
5. This is a limited enrollment program; 20 students will be admitted each fall.

NOTIFICATION OF ADMISSION/INFORMATION SESSION

When items 1-2 of the admission requirements are successfully completed, applicants will be scheduled to attend an information session. The purpose of the information session is to answer questions about the program and for representatives from the Radiography program to share important information.

Letters of notification of admission into the Radiography program will be mailed by June 15. These letters are for admission into the fall semester and will be mailed to the top twenty- (20) students on the admissions list. If any applicant who receives an admissions letter declines his/her position, the space will be filled according to the highest ranked student on the admissions waiting list.

READMISSIONS

Refer to page 20 of the 2005-2006 Randolph Community College Catalog.

If a student declines admission or withdraws from Radiography classes, he/she is required to reapply and become a part of the new applicant pool. Readmission to the Radiography program is on a space-available basis. Readmission is limited to a maximum of one time. Only in

extreme circumstances will an application for second readmission be considered. Those circumstances must be documented in writing. The documentation must include a compelling reason why a second readmission should be granted.

NO REACTIVATIONS

The Radiography curriculum will follow Randolph Community College's procedure regarding students who do not follow through with the admissions process as outlined by the College.

PHYSICAL & EMOTIONAL HEALTH

It is required that there be evidence that the physical and emotional health of the student be such that he/she can be expected to provide safe care to the public.

Evaluation of health will continue throughout the program. This will be the responsibility of the Radiography faculty. An applicant or student who presents problems in physical or emotional health which have not responded to appropriate treatment within a reasonable time may be denied admission or asked to withdraw. The student is denied admission or asked to withdraw to protect his/her own health and that of clients to whom he/she is assigned.

Guidelines for Evaluation of Physical Health

Physical health is defined as being free of disabling or contagious disease, being able to perform fine and gross motor skills, and being able to perform normal weight-bearing activities.

Assessment of physical health is based on a completed physical/health form, a medical examination, and observations by Radiography faculty. A physical examination performed no more than one year prior to the prospective date of entry into the program is required. The Admissions Office will provide each applicant with a copy of the physical examination form. A licensed physician, a registered physician's assistant, or a certified nurse practitioner may perform this examination. Completion of the health form for the state of North Carolina is required.

If a physical health problem threatens to prevent or prevents satisfactory classroom or clinical performance, the student is referred to an appropriate professional. The recommendation of the professional is utilized to advise the student regarding admission or continued enrollment. Applicants or students may be denied admission or continued enrollment until the identified problem is satisfactorily corrected.

Guidelines for Evaluation of Emotional Health

Emotional health is defined as reacting appropriately to stressful situations, coping with everyday stress effectively, using healthy coping mechanisms, and understanding one's own ability to cope with stressful situations.

Assessment of emotional health is based on physician information provided through the completed health history form, observations by nurse faculty, and evaluation by a qualified mental health professional when previous or current emotional health problems have been identified.

If an emotional health problem threatens to prevent or prevents satisfactory classroom or clinical performance, the applicant or student is referred to an appropriate professional. The recommendation of the professional will be utilized to advise the applicant or student regarding admission or continued enrollment.

Applicants or students may be denied admission or continued enrollment until the identified problem is satisfactorily corrected.

COURSES

While waiting for admission into the Radiography program students may take courses in the General Occupational Technology Curriculum that would apply toward Radiography.

If a student elects to take BIO 163 and/or PSY 150, he/she must make a grade of "C" or better. If the student earns less than a "C," the course must be repeated with a grade of "C" or better BEFORE the student can be admitted into the Radiography curriculum. The student's name and rank will be retained on the admissions list, however, he/she will not be accepted into the Radiography curriculum until that course(s) has been repeated with a grade of "C" or better. A student who chooses to take BIO 168 and BIO 169 instead of BIO 163 will receive credit for BIO 163 if he/she earns a grade of "C" or better.

Visit RCC's web site: www.randolph.edu

An application for admission is available to be downloaded from the web.