

RANDOLPH COMMUNITY COLLEGE ADMISSION POLICIES & PROCEDURES

ASSOCIATE DEGREE NURSING PROGRAM

ADMISSIONS REQUIREMENTS

1. Have completed general admission requirements for the College including placement testing.
 - a. Students currently enrolled, as high school seniors may be included in the applicant pool for the ADN program contingent upon satisfactory completion of high school requirements and achievement of high school diploma.
 - b. Have achieved the cut-off score listed below on either ASSET or COMPASS Tests.
 - c. Students who do not meet the cut scores on placement test(s) must complete Developmental Studies classes as indicated.
 - d. SAT/ACT scores may be used to fulfill general admission requirements as published in the Randolph Community College Catalog.
 - e. Prior math and English credits will be considered as possible testing exemptions as published in the Randolph Community College Catalog.

Placement Test Cut-Off Scores					
(Testing must have been completed within the past 5 years.)					
TEST	ASSET	SAT	ACT	COMPASS	ACCUPLACER
Writing	40	480	21	70	86
Reading	40	480	21	81	80
Numerical	41	480	21	47	57
Elementary Algebra	44	520	23	46	57

2. Evidence of "C" or greater in the following:
 - High school biology, or equivalent biology in Basic Skills Programs, or college-level general biology, or SCI 095.
 - High school chemistry, or equivalent chemistry in Basic Skills Programs, or college-level general chemistry, or SCI 095.
 - High school algebra, college algebra, has met the ASSET/COMPASS cut score for MAT 070, or has successfully completed MAT 070, if required.

NOTE: Once a student has meet requirements 1 & 2, his/her name is added to the admission list.

3. 2.5 cumulative GPA or higher (excluding College Preparatory Courses) on the RCC transcript, if applicable, at the end of the spring semester of the year of admission into the Associate Degree Nursing program. (The cumulative GPA is printed on the grade report, which is mailed to each student at the end of each semester. Students with a cumulative GPA less than 2.5 are advised to contact the Department Chair for Health Occupations at 336-633-0315 to develop an individual plan for improving his/her cumulative GPA.) This Begins 2005 Fall Semester.
4. Attend information session. (Students will receive a letter of invitation to attend.)
5. Certification as a Nursing Assistant I and listing on the North Carolina Department of Human Services Division of Facility Services Health Care Personnel NAI Registry.
*CNAI Certification must be completed prior to registration for the initial nursing course. Admission to the ADN program is contingent upon completion of CNAI certification and listing.
- * 6. Current CPR certification for adults and children.
- * 7. Completion of student medical information form and evidence of physical and emotional health as defined by the North Carolina Board of Nursing Standards for Educational Unit in Nursing.
- * 8. Evidence of health insurance/accident insurance.
- **9. Purchase liability insurance.

IF A STUDENT DECLINES ADMISSION, HE/SHE IS REQUIRED TO REAPPLY AND BECOME A PART OF THE NEW APPLICANT POOL.

- * Evidence of CPR certification, completion of medical information form, and evidence of health/accident insurance must be presented prior to admission to the ADN program and prior to registration for initial nursing classes.
- ** Liability insurance is purchased at the time fees is paid annually each fall while enrolled in the ADN program.

RANKING PROCESS FOR NURSING ADMISSIONS

1. Admissions are on a first-come, first-served basis for all qualified applicants who have met all the admission requirements.
2. Two dates are used to rank applicants for admissions—the date of the original application and the date the applicant completed all admission requirements.
3. Placement INTO an Applicant Pool:
First, the date of completing all admission requirements places a prospective student into a pool of applicants along with all others who completed their admission requirements that same semester.
There is a separate pool of applicants for each semester, comprised of all that completed their admission requirements that semester, regardless of the date of the original application.
4. Placement WITHIN an Applicant Pool:
Applicants are then ranked within their own pool of applicants according to the date of their original application.
5. The date of the original application is used only to rank a student within the pool of applicants he/she qualified for by completing all admission requirements. The date of the original application CANNOT be used to qualify a student for an earlier semester's pool of applicants.

Example:

The fall 2004 pool of applicants is considered before the spring 2005 pool of applicants, which is considered before the summer 2005 pool of applicants, etc.

Therefore, the admissions ranking list for the fall 2005 class might look similar to this:

Fall 2004 (applicants who completed all admission requirements during the fall 2004 semester, ranked within the fall 2004 applicant pool according to the date of the original application):

- (1) Ms. Brown (Date of Application: 3-18-03)
- (2) Mr. Smith (Date of Application: 10-14-03)
- (3) Ms. Howard (Date of Application: 1-15-04)
- (4) Ms. Franklin (Date of Application: 2-1-04)
- (5) Mr. Hamilton (Date of Application: 11-16-04)

Spring 2005 (applicants who completed all admission requirements during the spring 2005 semester, ranked within the spring 2004 applicant pool according to the date of the original application):

- (6) Ms. King (Date of Application: 4-28-02)
- (7) Mr. White (Date of Application: 2-23-03)
- (8) Ms. Jones (Date of Application: 8-10-04)
- (9) Ms. Edens (Date of Application: 3-15-05)

Summer 2005 (applicants who completed all admission requirements during the summer 2005 semester, ranked within the summer 2005 applicant pool according to the date of the original application):

- (10) Ms. Clark (Date of Application: 6-19-00)
- (11) Mr. Atkins (Date of Application: 5-22-03)
- (12) Ms. Hedrick (Date of Application: 2-24-05)
- (13) Ms. Clifton (Date of Application: 2-25-05)

In summary:

1. Students are placed into an applicant pool according to the semester they complete all admission requirements, regardless of the date of original application.
2. Within their own applicant pool, they are then ranked according to their date of original application.
3. Applicants from earlier semesters' applicant pools are considered before applicants from later semesters' applicant pools, regardless of the date of the original application.
4. The date of original application affects a student's ranking only within his/her pool of applicants, but cannot qualify the student to move to an earlier semester's pool of applicants.

NOTIFICATION OF ADMISSIONS/INFORMATION SESSION

When items 1-2 of the admission requirements are successfully completed, applicants will be scheduled to attend an information session. The purpose of the information session is to answer questions about the program and for representatives from the ADN program to share important information.

Letters of notification of admission into the ADN program will be mailed by June 15. These letters are for admission into the fall semester and will be mailed to the top forty- (40) students on the admissions list. If any applicant who receives an admissions letter declines his/her position, the space will be filled according to the highest ranked student on the admissions list.

READMISSIONS

Refer to the 2003-2004 Randolph Community College Catalog on RCC's website at www.randolph.edu.

If a student declines admission or withdraws from nursing classes, he/she is required to apply and become a part of the new applicant pool. Readmission to the ADN program is on a space-available basis. Readmission is limited to a maximum of one time. Only in extreme circumstances will an application for second readmission be considered. Those circumstances must be documented in writing. The documentation must include a compelling reason why a second readmission should be granted.

NO REACTIVATIONS

The ADN curriculum will follow Randolph Community College's procedure regarding students who do not follow through with the admissions process as outlined by the College.

PHYSICAL & EMOTIONAL HEALTH

The Board of Nursing Standards for Educational Units in Nursing require that there be evidence that the physical and emotional health of the student be such that he/she can be expected to provide safe nursing care to the public. This is documented initially on the medical form completed by a physician.

Evaluation of health will continue throughout the program. This will be the responsibility of the nursing faculty. An applicant or student who presents problems in physical or emotional health which have not responded to appropriate treatment within a reasonable time may be denied admission or asked to withdraw. The student is denied admission or asked to withdraw to protect his/her own health and that of clients to whom he/she is assigned.

Guidelines for Evaluation of Physical Health

Physical health is defined as being free of disabling or contagious disease, being able to perform fine and gross motor skills, and being able to perform normal weight-bearing activities.

Initial assessment of physical health is based on a completed physical/health form. A physical examination performed no more than one year prior to the prospective date of entry into the program is required. The Admissions Office will provide each applicant with a copy of the physical examination form. A licensed physician, a registered physician's assistant, or a certified nurse practitioner may perform this examination. Completion of the health form for the state of North Carolina is required.

If a physical health problem threatens to prevent or prevents satisfactory classroom or clinical performance, the student is referred to an appropriate professional. The recommendation of the professional is utilized to advise the student regarding admission or continued enrollment. Applicants or students may be denied admission or continued enrollment until the identified problem is satisfactorily corrected.

Guidelines for Evaluation of Emotional Health

Emotional health is defined as reacting appropriately to stressful situations, coping with everyday stress effectively, using healthy coping mechanisms, and understanding one's own ability to cope with stressful situations.

Initial assessment of emotional health is based on physician information provided through the completed health history form.

If an emotional health problem threatens to prevent or prevents satisfactory classroom or clinical performance, the applicant or student is referred to an appropriate professional. The recommendation of the professional will be utilized to determine whether admission or continued enrollment in the program is appropriate.

Applicants or students may be denied admission or continued enrollment until the identified problem is satisfactorily corrected.

PERFORMANCE STANDARDS FOR STUDENTS IN THE ADN PROGRAM

The following are examples of the kind of activities, which a student in the ADN program would be required to perform in order to successfully, complete the program. If an accepted applicant believes that he/she cannot meet one or more of the standards without accommodations or modifications, the applicant should consult with the Health Occupations department chair.

Performance Standards:

1. Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.
Example: Establish a relationship with patients and colleagues.
2. Communicate with others orally and in writing.
Example: Explain treatments and medications, document nursing actions, record patient responses to treatment.
3. Physical abilities sufficient to move from room to room and maneuver in small spaces.
Example: Answer calls from patients, retrieve equipment, and move about in patient rooms.
4. The ability to manipulate equipment and to assist patients with physical limitations.
Example: Use equipment, calibrate equipment, position patients, administer CPR, administer injections, and insert catheters.
5. Hearing ability sufficient to monitor and assess health needs.
Example: Hear a monitor alarm, listen to heart and breathe sounds, hears a cry for help.
6. Vision sufficient for observation and assessment necessary in nursing care.
Example: Observe patient responses to treatment, see a change in skin color, read the scale on a syringe.
7. Sense of touch sufficient to perform a physical examination and to detect movement.
Example: Detect pulsation.

The examples given are representative of those activities required and are not all-inclusive.

COURSES

While waiting for admission into the ADN program students may take courses in the General Occupational Technology Curriculum which would apply toward the Associate Degree in Nursing.

If a student elects to take BIO 168, BIO 169, PSY 110, he/she must make a grade of "C" or better. If the student earns less than a "C," the course must be repeated with a grade of "C" or better BEFORE the student can be admitted into the ADN curriculum. The student's name and rank will be retained on the admissions list, however, he/she will not be accepted into the ADN curriculum until that course(s) has been repeated with a grade of "C" or better.

TRANSFER CREDIT FOR NURSING COURSES

Students requesting transfer credit for a nursing course from another college or university are required to submit a copy of the course outline and syllabus for the course. The student is required to successfully complete a written and practical competency exam for the course prior to transfer credit being granted.



Statement of Legal Limitations for Licensure in North Carolina

*General Statutes of North Carolina
Chapter 90 Article 9 Section 1*

#90-171.37 Revocation, suspension, nor denial of licensure. -In accordance with the provision of Chapter 150B of the General Statutes, the Board may require remedial education, issue a letter of reprimand, restrict, revoke, or suspend any license to practice nursing in North Carolina or deny any application for licensure if the Board determines that the nurse or applicant

- (1) has given false information or has withheld material information from the Board in procuring or attempting to procure a license
- (2) to practice nursing;
- (2) has been convicted of or pleaded guilty or nolo contendere to any crime which indicates that the nurse is unfit or incompetent to practice nursing or that the nurse has deceived or defrauded the public;
- (3) has mental or physical disability or uses any drug to a degree that interferes with his or her fitness to practice nursing;
- (4) engages in conduct that endangers the public health;
- (5) is unfit or incompetent to practice nursing by reason of deliberate or negligent acts or omissions regardless of whether actual injury to the patient is established;
- (6) engages in conduct that deceives, defrauds, or harms the public in the course of professional activities or services;
- (7) has violated any provision of this Article; or
- (8) has willfully violated any rule enacted by the Board.

The Board may take any of the actions specified above in this section when a registered nurse approved to perform medical acts has violated rules governing the performance of medical acts by a registered nurse; provided this shall not interfere with the authority of the Board of Medical Examiners to enforce rules and regulations governing the performance of medical acts by a registered nurse.

The Board may reinstate a revoked license or remove licensure restrictions when it finds that the reasons for revocation or restriction no longer exist and that the nurse or applicant can reasonably be expected to safely and properly practice nursing.

